



HOPKINTON PUBLIC SCHOOLS
VOLUNTEER CORI REQUEST FORM

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APPLICANT FOR VOLUNTEER ROLE

Hopkinton Public Schools is required by M.G.L. c. 71, §38R to request criminal offender record information, and has been certified by the DCJIS (formally the Criminal History Systems Board) (CORI) for access to all criminal case data including conviction, non-conviction and pending.

As an applicant to volunteer as a: \_\_\_\_\_ in the Hopkinton Public Schools, I understand that a criminal record check will be conducted for conviction, non-conviction and pending criminal case information only and that it will not necessarily disqualify me. The information below is correct to the best of my knowledge.

Signature of Volunteer Applicant \_\_\_\_\_ DAY TIME PHONE # \_\_\_\_\_
Employee to Verify
NEW RENEWAL

VOLUNTEER APPLICANT INFORMATION (PLEASE PRINT)

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE INITIAL \_\_\_\_\_

MAIDEN NAME OR ALIAS (IF APPLICABLE) \_\_\_\_\_ PLACE OF BIRTH (City/State/Country) \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ (REQUIRED): \_\_\_\_\_ - \_\_\_\_\_ LAST 6 DIGITS OF S. S. # \_\_\_\_\_ \*Id Theft Index PIN (if applicable) \_\_\_\_\_

APPLICANT'S CURRENT ADDRESS: \_\_\_\_\_

APPLICANT'S RACE: [ ] American Indian [x] Asian [ ] Black [ ] Unknown [ ] White

APPLICANT'S SEX: \_\_\_\_\_ HEIGHT: \_\_\_\_\_ ft. \_\_\_\_\_ in. WEIGHT: \_\_\_\_\_ EYE COLOR: \_\_\_\_\_

APPLICANT'S STATE DRIVER'S LICENSE NUMBER OR PASSPORT NUMBER: \_\_\_\_\_ (INCLUDE STATE/COUNTRY OF ISSUE)

APPLICANT'S PARENT INFORMATION:

YOUR FATHER'S LAST NAME \_\_\_\_\_ YOUR FATHER'S FIRST NAME \_\_\_\_\_

YOUR MOTHER'S LAST NAME \_\_\_\_\_ YOUR MOTHER'S FIRST NAME \_\_\_\_\_ YOUR MOTHER'S MAIDEN NAME \_\_\_\_\_

THE INFORMATION WAS VERIFIED WITH THE FOLLOWING FORM OF GOVERNMENT ISSUED PHOTOGRAPHIC

IDENTIFICATION TYPE: \_\_\_\_\_ PERSON VERIFYING: \_\_\_\_\_ PRINT: FIRST NAME & LAST NAME

\* The CHSB/DCJIS Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the CHSB. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. All CORI request forms that include this field are required to be submitted to the CHSB via mail or by fax to 617-660-4614

# HOPKINTON PUBLIC SCHOOLS

## APPLICANT FOR VOLUNTEER DISCLOSURE FORM

So we may evaluate your application properly, please answer all questions carefully and completely in your own handwriting.

The Hopkinton Public Schools have been mandated to request Criminal Offender Record Information (CORI) checks on all applicants for volunteer roles. In addition, the information is requested for the purpose of verifying the information you will be providing concerning any criminal record you may have. A conviction record will not necessarily be a bar to volunteering. All circumstances will be considered in making a decision on your application.

Please read this carefully before answering the following questions:

You may answer "no" if your criminal record consists of one or more of the following only:

(a) a sealed record on file with the Commissioner of Probation, (b) a case of delinquency or a child in need of services which did not result in a complaint transferred to Superior Court for criminal prosecution, (c) your crimes were misdemeanors limited to a first offense for drunkenness, simple assault, speeding, minor traffic offenses, disturbance of the peace, or affray.

Have you been convicted of a felony or misdemeanor?  Yes  No

If yes, give details including date, location (city and state), nature of offense and disposition.

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Please read the following statements carefully and completely before signing below:

- The statements and information furnished by me in this Applicant Disclosure Form are true and complete to the best of my knowledge. I understand that I will be subject to immediate dismissal or refusal to volunteer if at any time the Hopkinton Public Schools discovers any material falsification, omission, or misrepresentation of fact in this form.
- I understand that, as an applicant for a volunteer role, the Hopkinton Public Schools will conduct a CORI check on me, and by signing below, I consent to this review.
- My signature also certifies that I have read and understand the statements contained in this Volunteer Applicant Disclosure Form.

X

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*The Hopkinton Public School System does not discriminate on the basis of race, color, religion, national origin, age, gender, sexual orientation, genetic information, or disability in admission to, access to, employment in, or treatment in its programs and activities. The Hopkinton Public School district is an equal opportunity employer, committed to diversity in our workplace. The school system's educational philosophy and personnel goals, including the goal of equal employment opportunity, will be considered in filling all positions.*