

HOPKINTON SCHOOL COMMITTEE
Thursday, July 9, 2014
Special Meeting/Summer Session 6:00 PM
Central Office Conference Room
AGENDA

I. Pledge of Allegiance

II. Reports and New Business

- A. 6:00 – 6:30: FY15 Financial Update – Mr. Dumas
 - Expense Transfer for School Lunch [action required]
 - Potential Other Expense Transfers [action required]
- B. 6:30 – 7:00: Budget Cycle Discussion
- C. 7:00 – 7:15: 2015-2016 SC Meeting Dates and Location Discussion
- D. 7:15 – 8:15: Various Policies
- E. 8:15 – 8:45: Determine Liaison Roles and Working Norms – Ms. Scordino
- F. 8:45 – 8:55: SPEAC Liaison Report - Lori Nickerson
- G. 8:55 – 9:15: Superintendent Goals – Dr. MacLeod
- H. 9:15 – 9:35: School Calendar Advisory Committee – Dr. MacLeod
- I. 9:35 – 9:40: Capital Article Warrant #15-076 in the amount of \$8,370.00 - Mr. Dumas [action required]
- J. 9:40 – 9:45: High School Bleacher Repair Contract Award [action required]

III. Items by Consensus: 9:45

- A. The Superintendent recommends the School Committee vote to approve the Operating Budget & Other Funds Warrant #15-071 in the amount of \$536,945.26.
- B. The Superintendent recommends the School Committee vote to approve the Special Education Pre-paid Tuitions Warrant #15-077 in the amount of \$255,988.64.
- C. The Superintendent recommends the School Committee vote to approve the Elmwood School Student Activities Warrant #15-072 in the amount of \$3,052.59.
- D. The Superintendent recommends the School Committee vote to approve the Hopkins School Student Activities Warrant #15-073 in the amount of \$1,950.00.
- E. The Superintendent recommends the School Committee vote to approve the Middle School Student Activities Warrant #15-074 in the amount of \$22,654.50.
- F. The Superintendent recommends the School Committee vote to approve the High School Student Activities Warrant #15-075 in the amount of \$63,447.05.
- G. The Superintendent recommends the School Committee vote to approve the minutes of the regular School Committee meeting of March 19, 2015 as amended and indicated in the agenda materials.
- H. The Superintendent recommends the School Committee vote to approve the minutes of the School Committee Special meeting of June 10, 2015 as indicated in the agenda materials.
- I. The Superintendent recommends the School Committee vote to accept a gift in the amount of \$7,340.00 from P.J. Guarino, Maura McNamara TTEE as indicated in the agenda materials.
- J. The Superintendent recommends the School Committee vote to accept a gift of one portable bleacher valued at \$2,227.00 from the Hopkinton Moms Group as indicated in the agenda materials
- K. The Superintendent recommends the School Committee vote to approve \$5,048.56 from the “The Sky’s the Limit” fundraiser be placed in the Middle School Gift Account as indicated in the agenda materials.

IV. Adjournment

V. Next Meetings

Wednesday, August 5, 2015 @ 6:00 PM

Administrative Conference Room

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Hopkinton School Committee

Guidelines for the Public

"All meetings of the School Committee, except Executive Sessions, shall be open to the Public".

School Committee Operational Goals

The School Committee is responsible to the people for whose benefit the school system has been established. The Committee's current decisions will influence the course of education in our schools for years to come. The Committee and each of its members must look to the future and to the needs of all people more than the average citizen finds necessary. This requires a comprehensive perspective and long-range planning in addition to attention to immediate problems.

The School Committee's primary responsibility is to establish those purposes, programs, and procedures that will best produce the educational achievement needed by our students. The Committee is charged with accomplishing this while also being responsible for wise management of resources available to the school system. The Committee must fulfill these responsibilities by functioning primarily as a legislative body to formulate and adopt policy, by selecting an executive officer to implement policy, and by evaluating the results. Massachusetts General Laws govern much of the operations and procedures of the school committee. The policies and guidelines contained herein offer greater guidance for the Hopkinton School Committee. *(Policy BA)*

Availability of Meeting Materials

Copies of the agenda and any materials that are considered public information may be obtained through the Superintendent's office at a fair and reasonable cost per page. Citizens wishing to obtain an agenda prior to the scheduled meeting should do so before the close of business on the day of the meeting. *(Policy BE)*

For the public's convenience, agendas for regular meetings are generally posted on the school district's website before the date of the meeting. Key presentations are generally posted after the meeting and minutes are posted within a reasonable time frame after the school committee votes to approve them. The district website is www.hopkinton.k12.ma.us.

Public Comment

The School Committee welcomes citizens of the District to attend its meetings so that they may become better acquainted with the operations and programs of our local public schools.

If citizens would like to comment to the School Committee, they may do so by mail, email or phone at any time. Contact information is available through the Superintendent's Office.

In order for all citizens to have a chance to be heard and to ensure the ability of the Committee to conduct the district's business in an orderly manner, the committee will follow the rules as established in its policy BEDH, titled "Public Participation At Committee Meetings."

The Committee will welcome comments from the public at regular meetings on both agenda and non-agenda items during a public comment period specifically set on the agenda. *(Policy BEDH)*

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



Hopkinton Public Schools


89 Hayden Rowe Street Hopkinton, MA. 01748

Ralph O. Dumas, Jr.
Director of Finance

Telephone: 508-417-9385
Fax: 508-497-9833
rdumas@Hopkinton.K12.ma.us

MEMORANDUM

To: Dr. Cathy MacLeod, Superintendent

From: Ralph Dumas, Director of Finance 

Date: July 1, 2015 (for meeting of July 9th)

Subject: Expense Transfer Request – School Lunch

In accordance with Federal & State School Lunch directives, any uncollected student lunch balances must be absorbed by the School Department's operating budget. They cannot remain as a charge to the School Lunch Revolving Account at the end of the fiscal year. Despite the staff's best efforts to collect this money before the end of the school year, as of the last day of school 759 students throughout the district owed the lunch program a total of \$5,391.50. It should be noted that this amount is \$468.26 lower than it was in FY14.

Per School Committee Policy DBJ (Budget and Expense Transfer Authority), we are requesting the following expense transfer between the School Lunch Revolving Account and the FY15 Operating Budget as follows:

- **From** School Lunch Revolver #22812004-579900 Expenses \$5,391.50
- **To** Operating Budget #90213404-530710 School Food Service \$5,391.50

Rationale –

This entry is being made to comply with the directive noted above. Please note that these negative balances remain in the each student's school lunch account coming into the new school year and will continue to be pursued by the School Lunch staff. Individual student balances that make up the \$5,391.50 are available in my files.

I recommend that this expense transfer be approved for payment by the School Committee.



Hopkinton Public Schools


89 Hayden Rowe Street Hopkinton, MA. 01748

Ralph O. Dumas, Jr.
Director of Finance

Telephone: 508-417-9385
Fax: 508-497-9833
rdumas@Hopkinton.K12.ma.us

MEMORANDUM

To: Dr. Cathy MacLeod, Superintendent

From: Ralph Dumas, Director of Finance 

Date: July 1, 2015 (for meeting of July 9th)

Subject: Capital Project Warrant

The total value of the 1 capital project warrant on tonight's Agenda is **\$8,370.00**. This warrant consists of 2 invoices as follows:

There is 1 invoice from Major Theatre Equipment Corp. for providing new fire curtains for the Middle School Auditorium upgrade as appropriated in Article 14 of the May 2014 Annual Town Meeting:

Invoice #9873	\$7,420.00
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and

There is 1 invoice from JMJ Electrical Services for electrical installation work for new fire curtains for the Middle School Auditorium upgrade as appropriated in Article 14 of the May 2014 Annual Town Meeting:

Invoice #9869	\$ 950.00
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(Please note that \$297.59 is charged to the article and \$652.41 is charged to the operating budget)

I recommend that these invoices be approved for payment by the School Committee.

Major Theatre Equipment Corp.

101 Holmes Street
Quincy, Ma. 02171

V-5801

Invoice

DATE	INVOICE #
6/25/2015	9873

BILL TO
Hopkinton Public Schools Al Rogers 90 Hayden Rowe Street Hopkinton, MA 01748

~~80254306 525120 EMMS~~

SHIP TO
Hopkinton Middle School Hopkinton, MA 01748

P.O. NO.	TERMS
15000645	Due upon receipt

DESCRIPTION	AMOUNT
Supply and install new Sure-Guard II fire curtain release systems	7,420.00T
<i>Capital</i> <i>#80572006-584100-14E14</i>	<i>RS</i>

--

Phone #	Fax #	E-mail
617-328-4441	617-328-4449	caporter@majortheatre.com

Sales Tax (0.00)	\$0.00
Total	\$7,420.00



V-10889

Invoice

DATE	INVOICE #
6/21/2015	9869

BILL TO
HOPKINTON PUBLIC SCHOOLS MR. AL ROGERS 89 HAYDEN ROWE ST. HOPKINTON, MA 01748-2507


RECEIVED JUN 25 2015

PO BOX 370
UPTON, MA 01568
PHONE: 508 634-3022

Ok no

~~80254306 - 528120 EMMS~~
~~80254306 - 528120~~

TERMS	DUE DATE	PROJECT
Net 30	7/21/2015	MIDDLE XXXX

DESCRIPTION	AMOUNT
FURNISH LABOR TO DO THE FOLLOWING WORK AT THE MIDDLE XXXX	
DISCONNECT POWER TO THE OLD FIRE CURTAIN CONTROL, AND POWER UP THE NEW FIRE CURTAIN CONTROL	
LABOR: ONE ELECTRICIAN 5 HOURS AT \$ 105.00 PER HOUR	525.00
ONE APPRENTICE 5 HOURS AT \$ 85.00 PER HOUR	425.00
THANK YOU	
<i>Partial Capital</i> \$297.59 # 80572006 - 584100 - 14E14 \$652.41 # 80254724 - 529700	
	
Thank you for your business. Master license number A 17427 Tel. 508-634-3022	Total \$950.00

Hopkinton Public Schools

FY 15 Capital Accounts

Reported to School Committee on 7/9/15

Fund	MUNIS Account #			Capital Projects	Funding Source	Prior Year Carry-over	Appropriated	Encumbered & Expended	Available Balance	Status of Balance	
	Org	Obj	Project								
3200	90572006	582100	none	New High School	Borrowed	\$74,570	\$0	\$0	\$74,570	hold	
3200	90573006	587100	3611	MS Wiring (Art 36 ATM 5/11)	Borrowed	\$567	\$0	\$0	\$567	to be returned	
3200	90573006	587100	1913	Hopkins Emergency Generator (Art 19 ATM 5/13)	Borrowed	\$187,000	\$0	\$187,000	\$0	to be used	
3200	80575006	587100	14C14	Two Buildings & Grounds Trucks (Art 14C ATM 5/14)	Free Cash	\$0	\$90,000	\$81,282	\$8,718	to be returned	
	To Be Determined			Hopkins Ceiling Tiles (Art 14D ATM 5/14)	Free Cash	\$0	\$203,000	\$0	\$203,000	to be used	
3200	80572006	584100	14E14	MS Auditorium Upgrades (Art 14E ATM 5/14)	Free Cash	\$0	\$32,000	\$32,000	\$0	to be used	
3200	90573006	587100	14F14	MS Fire Alarm Upgrades (Art 14F ATM 5/14)	Free Cash	\$0	\$25,000	\$19,564	\$5,436	to be returned	
3200	90573006	587100	14G14	Joint IT Upgrades (Art 14G ATM 5/14)	Free Cash	\$0	\$100,000	\$99,858	\$142	to be used	
3200	90572006	584100	2114	Evaluate Roofs @ Hopkins & HS (Art 21 ATM 5/14)	Free Cash	\$0	\$30,000	\$18,520	\$11,480	to be returned	
3200	80573006	5585100	2214	School Safety Upgrades (Art 22 ATM 5/14)	Free Cash	\$0	\$152,400	\$147,708	\$4,692	to be used	
TOTAL							\$262,137	\$632,400	\$585,932	\$308,605	

HOPKINTON SCHOOL COMMITTEE
Thursday, March 19, 2015
Regular Meeting 7:00 PM
Middle School Library
MINUTES

School Committee Chair Jonathan Graziano opened the regular meeting at 7:01 PM with the following present:

Members:

Mr. Jonathan Graziano, Chair
 Ms. Ellen Scordino, Vice Chair
 Ms. Jean Bertschmann, Member
 Ms. Kelly Knight, Member
 Ms. Lori Nickerson, Member

Also Present:

Dr. Cathy MacLeod, Superintendent
 Mr. Robert Berlo, Assistant Superintendent
 Mr. Ralph Dumas, Director of Finance

I. Pledge of Allegiance

II. Public Comments: (taken out of order, after III.A.)

- Concern was expressed about the process leading to the vote on the 2015-2016 school calendar. Appreciation was expressed for the survey and the discussion that was generated. Request to restore Rosh Hashanah as a non-school day was made and an observation that many surrounding communities do not hold school on Jewish High Holidays was noted.
- Concern was expressed about holding school on religious holidays.

III. Reports to the School Committee

A. High School Student Advisory Council Representative (taken out or order, after I.)

Representative Jack Cote reports that the second de-stress week was held last week and included comfort dogs, volleyball in the gym, ping pong, art activities, karaoke, open gym, music at lunch, and trivia games. A blood drive was held on March 10, 2015 and 54 pints of blood were given; this was one of the most successful blood drives held by Student Council. The first Annual Trivia Night was held; the spring play, the Tempest, was held on March 13, 14, and 15; BeFree held their first handball club on Thursday March 12, 2015; Keep Smilin Day is tomorrow; chorus and band concerts will be held on March 23 and 24; MICCA (Massachusetts Instrumental & Choral Conductors Association) competition will be take place on March 27, 28 and 29; and Meb Keflezighi, who won the Boston Marathon in 2014, talked to students about his life's journey.

B. Superintendent's Report

- Dr. MacLeod expressed appreciation to Tim Kilduff for his efforts to bring the opportunity for students and faculty to hear from Meb Keflezighi.
- Dr. MacLeod expressed thanks to Jeannine Gilmore for the new format for the school calendar. School Committee members noted that the new format offered significant improvement for the readability of the calendar. Dr. MacLeod clarified that the three professional days in the school year are in addition to the required 180 student days.

C. School Committee Chair Report –

- Budget season for the Town continues. The School Committee will meet on April 6, 2015 with the Appropriation Committee. The Capital Improvement Committee (CIC) requested information on the roof projects and a meeting with the School Committee will be scheduled. The Board of Selectmen (BOS) requested additional information on the Joint Safety and Security Article; after receiving the information the BOS indicated support of the Article. Ms. Bertschmann requested follow-up information on the rationale for

why the CIC and Town Manager did not recommend the resurfacing of the courts on the list of Capital Articles.

- The HPTA will hold the Family Fun Basket Raffle on Saturday, March 21, at Hopkins School. The HEF will hold the fundraiser Improv Hopkinton on Saturday, March 28, 2015. Destination Imagination teams will compete in Holliston on Saturday, March 21, 2015.

D. ESBC -- The next public forum is scheduled for Saturday, March 28, 2015 at 9 AM and will be held at the Senior Center. A signed, revised copy of the enrollment letter was sent to the Massachusetts School Building Authority (MSBA). No further information has been received on whether or not the change in the enrollment number will affect the timeline for the project.

E. HCA Easement Report -- Mr. Chuck Joseph and Mr. Dan McIntyre were welcomed to the table. Mr. Joseph provided information on the easement which the Hopkinton Center for the Arts (HCA) is requesting from the school department for the construction of the fire system at the HCA. A pressure test for the performance of the pump and the system will be performed on Tuesday, April 21, 2015; if the results of the test are positive, the work will be completed during the final days of school spring break. Written confirmation of approval of the project by the Hopkinton Fire Chief was requested by Mr. Graziano. The School Committee will vote on the request for the easement at its first meeting in April.

IV. New Business -- No new business this meeting

V. Old Business

A. High School and Hopkins School Roof Updates -- Dennis Basquill from Gale Associates was welcomed to the table. Gale Associates were hired to conduct existing conditions studies of the Hopkins and High School roofs for the purpose of obtaining a cost estimate for the Capital Article. Those estimates totaled \$681,881 which was used as the basis for reducing the Capital Warrant request from \$790,000. Recently, infrared scanning indicated that the roof of the High School gymnasium had a considerable amount of wet insulation and replacement of the roof is recommended. The cost to replace the gym roof and repair the remaining High School roof is \$793,000. The installation of the solar panels is the source of leaks in the gym roof. This is the second time leaks have occurred due to the solar panel installation. Follow-up after the first leaks noted that the installer is out of business but repair patches were made to the roof by Firestone. Dr. MacLeod and Mr. Dumas recommended the roof replacement over the gym and repair of the high school roof as first priority.

School Committee members asked clarifying questions. Concern was noted that there may be further damage to the building as long as the leaks are not fixed. The timeline for replacement and repair of the roof is 2016 as the project must follow the bid process. By general consensus the School Committee supported further investigation of the roof warranty and the company which installed the solar panels to determine if any funding might be available from those sources, and supported discussions with the Town about the projected funding sources for the Capital Warrant Articles.

On a motion made by Ms. Scordino, seconded by Ms. Nickerson, the School Committee voted to adjust the Capital Warrant Article for the Hopkins and High School Roof Repairs to \$1,114,000.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

B. Elementary School Start Times -- Dr. MacLeod reviewed the process over the past year to come to a solution for changing the staggered start times for Center, Elmwood and Hopkins Schools. Dr. MacLeod explained that currently students have a later start at Center School, an earlier start at Elmwood, and then a later start time at Hopkins. Dr. MacLeod stated that the goal for students is to have the start of the school day become earlier as they move up in grade level, with the earliest start time at the High School. Various scenarios were reviewed by the study group which consisted of members of the administration and faculty. This group determined that it is not possible to have Elmwood and Hopkins on the same start and end times because it causes a very late dismissal time at Center School. Dr. MacLeod recommended that the Hopkins School day start at 8:15 and end at 2:30 (currently the Elmwood School schedule) and that the Elmwood and Center Schools be on the same schedule, 9:00 to 3:15. Dr. MacLeod explained that this recommendation is based on what is best for the education of

(Not yet voted to accept)

3/19/15 -- Page 2 of 4

students, with the understanding that this change will require the faculty at Elmwood School to make changes about which they expressed uneasiness.

On a motion made by Ms. Knight, seconded by Ms. Nickerson, the School Committee voted to approve the recommendation to adjust the school day at Hopkins School to run from 8:15 to 2:30 and at Center and Elmwood Schools to run from 9:00 to 3:15 for the 2015-2016 school year.

Vote: Favor: 4 Oppose: 1 (Scordino) Abstain: 0 Absent: 0

- C. Discussion of 2015-2016 School Year Calendar -- Ms. Scordino explained her request to have the School Committee re-examine the 2015-2016 calendar specifically around the treatment of Jewish holidays. Ms. Scordino reviewed the information in Robert's Rules of Order and from the Massachusetts Association of School Committees (MASC) on the procedure to reconsider or rescind a motion that was approved at an earlier meeting. Based on this information a motion to reconsider or amend is procedurally acceptable within specific parameters. Ms. Scordino suggested forming a group to study the history of observing these days as holidays and how the change in observance would affect families in the community. By law the school calendar is required to be approved by the School Committee before the end of March. Ms. Bertschmann questioned the precedent that will be set by the Committee with the reconsideration of an approved motion, and the criteria needed to reconsider motions in the future. Ms. Nickerson suggested that the study group examine all religious holidays observed by Hopkinton community members

On a motion made by Ms. Scordino, seconded by Ms. Knight, the School Committee voted on a motion to rescind the action taken regarding the 2015-2016 school year calendar.

Scordino, Ellen 6/18/15 4:45 PM
Deleted: to

Ms. Scordino withdrew the motion based on the Committee's uneasiness with the requirements to rescind

Scordino, Ellen 6/18/15 4:45 PM
Deleted: reconsider

On a second motion made by Ms. Scordino, seconded by Ms. Knight, the School Committee voted on a motion to amend the 2015-2016 school calendar to have no school on September 14, 2015 and no school on March 25, 2016 adding two school days in June, making the last day of school June 17, 2016. A clarification was made that the 2 additional early release days will be added to the school calendar if the amendment is approved.

Scordino, Ellen 6/18/15 4:46 PM
Deleted: reconsider

Vote: Favor: 2 (Scordino, Knight) Oppose: 3 Abstain: 0 Absent: 0

While the motion did not pass, by general consensus the School Committee supported the formation of a study group for this topic. School Committee members noted that the approval of the calendar was based on Dr. MacLeod's recommendation that it was the best educational plan for the district.

Scordino, Ellen 6/18/15 4:47 PM
Deleted: By

Scordino, Ellen 6/18/15 4:47 PM
Deleted: School Committee members expressed concerns about the criteria needed for the Committee to amend a previously approved motion.

Scordino, Ellen 6/18/15 4:46 PM
Deleted: Vote: Favor: 3 Oppose: 2 (Scordino, Knight) Abstain: 0 Absent: 0

VI. Public Comments

- Point of order question was raised about the need for this motion to be a 2/3's vote compared to the approval of the 2015-2016 calendar at the previous meeting. Ms. Bertschmann responded by saying that the topic was not on the agenda for tonight's meeting and thus required the 2/3's vote. Appreciation was expressed for the debate on the calendar and observed that substitute teachers will be needed to cover teachers on these holidays.
- Opinion was expressed that new information about the importance of Rosh Hashanah had been presented.
- Support was expressed for the creation of a group to study all religious holidays and their observance in the district.

VII. Items by Consensus:

- A. The Superintendent recommends the School Committee vote to approve the Operating Budget & Other Funds Warrant #15-047 in the amount of \$213,749.69
- B. The Superintendent recommends the School Committee vote to approve the High School Student Activities Warrant #15-048 in the amount of \$5,242.82.

- C. The Superintendent recommends the School Committee vote to approve \$1,900.03 from the "The Sky's the Limit" fundraiser to be placed in the Middle School Gift Account as indicated in the agenda materials.
- D. The Superintendent recommends the School Committee vote to approve \$452.12 from Target's "Take Charge of Education" program to be placed in the Hopkins School Gift Account as indicated in the agenda materials.

On a motion made by Ms. Bertschmann, seconded by Ms. Scordino the School Committee voted to approve items VII. A – D.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

VIII. Adjournment

On a motion made by Ms. Bertschmann, seconded by Ms. Nickerson, the School Committee voted to adjourn the meeting.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

The meeting was adjourned at 9:57 PM.

Respectfully submitted,

Jonathan Graziano, Chair
Ellen Scordino, Vice Chair

HOPKINTON SCHOOL COMM
Wednesday, June 10, 2015
Special Meeting 3:00 PM
Executive Session 3:00 PM
High School Guidance Conference Room
MINUTES

School Committee Chair Ellen Scordino opened the regular meeting at 3:05 PM with the following present:

Members:

Ms. Ellen Scordino, Chair
 Ms. Lori Nickerson, Vice Chair (absent)
 Ms. Jean Bertschmann, Member
 Mr. Jonathan Graziano, Member
 Ms. Kelly Knight, Member

Also Present:

Dr. Cathy MacLeod, Superintendent [absent]
 Mr. Robert Berlo, Assistant Superintendent
 Ms. Kim Pulnik, Director of Human Resources
 Ms. Michelle McNulty, District Counsel
 Mr. Norman Khumalo, Town Manager

I. Executive Session

On a motion made by Ms. Bertschmann, seconded by Ms. Nickerson, the School Committee voted to enter into an Executive Session pursuant to MGL, Ch. 30A, Section 21(a)(2) for the purpose of discussing strategy with respect to collective bargaining with the Hopkinton Teacher’s Association, the chair having declared that an open meeting would be detrimental to the bargaining position of the Committee. The School Committee intends to return to open session solely for the purpose of adjourning. A roll call vote was taken:

Ellen Scordino, Chair	Yes
Lori Nickerson, Vice Chair	Yes
Jean Bertschmann, Member	Yes
Jon Graziano, Member	Late (arrived at 3:09 pm)
Kelly Knight, Member	Yes

The School Committee discussed strategy with respect to collective bargaining with the Hopkinton Teacher’s Association.

On a motion made by Mr. Graziano, seconded by Ms. Nickerson, the School Committee voted to go out of Executive Session at 4:20 PM. A roll call vote was taken:

Ellen Scordino, Chair	Yes
Lori Nickerson, Vice Chair	Yes
Jean Bertschmann, Member	Yes
Jon Graziano, Member	Yes
Kelly Knight, Member	Yes

II. Adjournment

On a motion made by Mr. Graziano, seconded by Ms. Nickerson, the School Committee voted to adjourn the meeting.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

The meeting was adjourned at 4:20 PM.

Respectfully submitted,

Ellen Scordino, Chair
 Lori Nickerson, Vice Chair

MEMORANDUM

TO: Cathy MacLeod
Superintendent of Schools

FROM: Alan Keller
Principal, Middle School

DATE: June 24, 2015

On behalf of Hopkinton Middle School, I am requesting that the Hopkinton School Committee please accept a check in the amount of \$7340.00 for the MS Gift Account #1239. This gift was made by the Hopkinton School Fund, c/o P.J. Guarino, Maura McNamara TTEE, 13 Smith Road, Hopkinton, MA 01748

Thank you.



July 1, 2015

Nicole Tomasino
Hopkinton Mom's Group
Hop Swap Chairmom
6 Lorigan Rd
Hopkinton, MA 01748
508-397-8182
nptomasino@yahoo.com

Dear Superintendent and School Committee,

The Hopkinton Mom's Group would like to donate a four row set of aluminum bleachers with guard rails, at the cost of \$2,227.00, to the Hopkins School for use in their athletic fields, such as the baseball field. This is part of the profit from the 2015 Hop Mom's and HPTA Hop Swap, which is held to benefit the Hopkinton schools and local charities each year. We believe that the bleachers will be helpful to the community during athletic events held at the Hopkins fields. We hope that you will accept this donation.

Thank you,

Nicole Tomasino
Hop Swap Chairmom
Hopkinton Mom's Group



Jeannine Gilmore <jgilmore@hopkinton.k12.ma.us>

Re: Donation to be added to school committee agenda June 18

1 message

Nicole Tomasino <nptomasino@yahoo.com>

Tue, Jun 23, 2015 at 4:24 PM

To: Jeannine Gilmore <jgilmore@hopkinton.k12.ma.us>

Hi Jeannine.

Here is the exact price of the bleachers the Hop Moms wish to donate. It has increased since we last emailed. \$2,227.00. I am going to forward you the official letter now in a separate email.

Thanks

Nicole Tomasino

Sent from my iPhone

Home / National Rep Portable Stadium Aluminum 4-Row Bleachers with Guard Rails



5-Row Portable Bleacher shown

Click on image to zoom



National Rep Portable Stadium Aluminum 4-Row Bleachers with Guard Rails

Ultra Play Manufacturer: Ultra Play

Series # VUPB-A4GR

\$2,135⁰⁰ to \$3,983⁰⁰

	Wt lb.	List Price	Qty		
			1	2 - 3	4+
15' Width and Up to 40 Person Capacity (VUPB-15A4GR) [Mfr# NR-0415AMG-MS]	1034	-	\$3,222.00	\$3,159.00	\$3,097.00
21' Width and Up to 56 Person Capacity (VUPB-21A4GR) [Mfr# NR-0421AMG-MS]	1320	-	\$3,983.00	\$3,899.00	\$3,822.00
9' Width and Up to 24 Person Capacity (VUPB-9A4GR) [Mfr# NR-0409AMG-MS]	910	-	\$2,135.00	\$2,093.00	\$2,052.00

Be the First to Add a Review

* Size

Choose an Option...

*= Required Fields

Qty: **\$2,135.00**

[Add To Cart](#)

[New](#) [Tell a Friend](#)

Product Description

Well-built for safety and durability, the National Rep Portable Stadium Aluminum 4-Row Bleachers with Guard Rails are ideal for your public assemblies. Consisting of 2"x10" planking made of lightweight aluminum in an anodized finishing, the seating will bring comfort needed for long seating periods. Included footboards are constructed of non-skid mill finishing. Safety guardrails are included with these bleachers. Having passed the "4 inch sphere test," you can be sure to be selecting a reliable product. An impressive 5-year manufacturer warranty is included for your benefit. Only we provide quality-made bleacher furniture at prices you can afford.



Estimated delivery in 20 - 22 days.

[Features](#) [Specifications](#) [Shipping](#) [Assembly](#)

- 2"x10" lightweight aluminum planking; seats have anodized finish, footboards are non-skid mill-finished.
- Has second footboard and a riser to provide increased safety, meeting the "4 inch sphere test".
- Includes guardrails for safety.
- Rail sections are MIG-welded galvanized tubing; horizontal rails are 1-5/8" O.D.; vertical bars are 3/4" O.D.
- Cast iron fittings supplied to complete rail assembly; other hardware is zinc-coated.
- USA: This product is 'all or virtually all' made in the United States.

You may also be interested in the following product(s)

MEMORANDUM

TO: Cathy MacLeod
 Superintendent of Schools

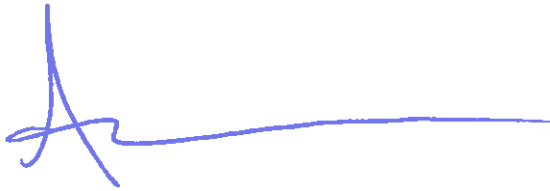
FROM: Alan M. Keller
 Principal, Middle School

DATE: June 23, 2015

On behalf of Hopkinton Middle School, please accept the following check in the amount of \$125.00 to be deposited into the Middle School Gift Account #1239 for "The Sky's the Limit" Courtyard Project.

Brian/Heidi Davies
 2 Michaels Way
 Hopkinton, MA 01748

\$125.00



125.00+
 1500.00+
 125.00+
 250.00+
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 4923.56*

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4923.56+
 125.00+
 =
 5048.56*

MEMORANDUM

TO: Cathy MacLeod
Superintendent of Schools

FROM: Alan M. Keller
Principal, Middle School

DATE: June 19, 2015

On behalf of Hopkinton Middle School, please accept the following checks in the amount of \$1,500.00 to be deposited into the Middle School Gift Account #1239 for "The Sky's the Limit" Courtyard Project.

Nataraj/Marianne Iyer
16 Pendulum Pass
Hopkinton, MA 01748

\$1,500.00

A handwritten signature in blue ink, appearing to be 'A' followed by a long horizontal stroke.

MEMORANDUM

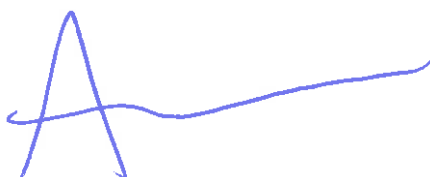
TO: Cathy MacLeod
Superintendent of Schools

FROM: Alan M. Keller
Principal, Middle School

DATE: June 18, 2015

On behalf of Hopkinton Middle School, please accept the following checks in the amount of \$1,250.00 to be deposited into the Middle School Gift Account #1239 for "The Sky's the Limit" Courtyard Project.

Comiskey Family 24 Thayer Heights Rd, Hopkinton, MA 01748	\$125.00
Jamie Oil PO Box 287 Ashland, MA	\$250.00
Liv Salon & Color Studio 77 West Main Street, Suite G Hopkinton, MA 01748	\$250.00
Patricia Brosnahan Dance Studio 77 West Main Street Hopkinton, MA 01748	\$250.00
Hopkinton Independent 6 Fenton Street Hopkinton, MA 01748	\$125.00
Hopkinton Drug 54 Main Street Hopkinton, MA 01748	\$250.00



MEMORANDUM

TO: Cathy MacLeod
Superintendent of Schools

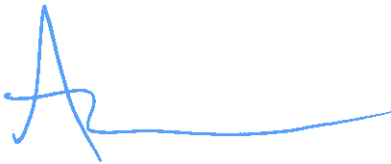
FROM: Alan M. Keller
Principal, Middle School

DATE: June 16, 2015

On behalf of Hopkinton Middle School, please accept the following checks in the amount of \$250.00 to be deposited into the Middle School Gift Account #1239 for "The Sky's the Limit" Courtyard Project.

William O'Neill 3151 NW 72 nd Avenue Margate, FL 33063-7860	\$125.00
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Hiller's Cleaners, Inc. Wayland 159 Pigeon Lane Waltham, MA 02452	\$125.00
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MEMORANDUM

TO: Cathy MacLeod
Superintendent of Schools

FROM: Alan M. Keller
Principal, Middle School

DATE: June 11, 2015

On behalf of Hopkinton Middle School, please accept the following checks in the amount of \$1250.00 to be deposited into the Middle School Gift Account #1239 for "The Sky's the Limit" Courtyard Project.

Main Street Pediatrics \$250.00
77R West Main Street
Hopkinton, MA 01748

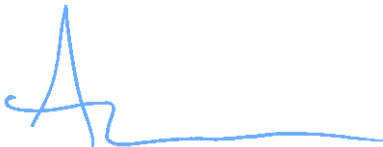
Michael/Kimberly Pucci \$250.00
2 Clydesdale Lane
Hopkinton, MA 01748

WJ Deiana Backhoe Service \$250.00
6 Nebraska Street
Hopkinton, MA 01748

HPTA \$250.00
PO Box 608
Hopkinton, MA 01748

Robert/Elizabeth Murchie \$125.00
67 South Mill Street
Hopkinton, MA 01748

Laura Doyle/Frank Schnur \$125.00
11 Breakneck Hill Road
Hopkinton, MA 01748

A handwritten signature in blue ink, appearing to be "A", with a long horizontal line extending to the right.

MEMORANDUM

TO: Cathy MacLeod
Superintendent of Schools

FROM: Alan M. Keller
Principal, Middle School

DATE: June 12, 2015

On behalf of Hopkinton Middle School, please accept the following check in the amount of \$173.56 to be deposited into the Middle School Gift Account #1239 for "The Sky's the Limit" Courtyard Project.

Hope Hayman

\$173.56

A handwritten signature in blue ink, appearing to be the initials 'A' followed by a long horizontal stroke.

MEMORANDUM

TO: Cathy MacLeod
Superintendent of Schools

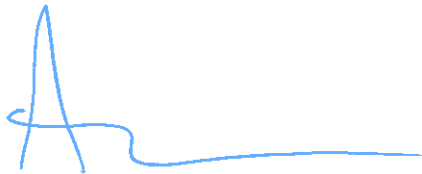
FROM: Alan M. Keller
Principal, Middle School

DATE: June 9, 2015

On behalf of Hopkinton Middle School, please accept the following check in the amount of \$250.00 to be deposited into the Middle School Gift Account #1239 for "The Sky's the Limit" Courtyard Project.

Hopkinton Education Foundation
PO Box 109
Hopkinton, MA 01748

\$250.00

A handwritten signature in blue ink, appearing to be 'A' followed by a long horizontal line.

MEMORANDUM

TO: Cathy MacLeod
Superintendent of Schools

FROM: Alan M. Keller
Principal, Middle School

DATE: June 22, 2015

On behalf of Hopkinton Middle School, please accept the following check in the amount of \$125.00 to be deposited into the Middle School Gift Account #1239 for "The Sky's the Limit" Courtyard Project.

Bill's Pizza	\$125.00
14 Main Street	
Hopkinton, MA 01748	

A handwritten signature in black ink, appearing to read 'A. Keller', with a long horizontal flourish extending to the right.

MEMORANDUM

TO: Cathy MacLeod
Superintendent of Schools

FROM: Alan M. Keller
Principal, Middle School

DATE: June 25, 2015

On behalf of Hopkinton Middle School, please accept the following check in the amount of \$125.00 to be deposited into the Middle School Gift Account #1239 for "The Sky's the Limit" Courtyard Project.

Allison/Philip Iantosca
78 W. Elm Street
Hopkinton, MA 01748

\$125.00

A handwritten signature in blue ink, appearing to be the initials 'A' followed by a long horizontal stroke.