

HOPKINTON SCHOOL COMMITTEE

Thursday, November 5, 2015

Regular Meeting 7:00 PM

Middle School Library

MINUTES

School Committee Chair Ellen Scordino opened the regular meeting at 7:03 PM with the following present:

Members:

Ms. Ellen Scordino, Chair
Ms. Lori Nickerson, Vice Chair
Ms. Kelly Knight, Member
Mr. Jonathan Graziano, Member
Ms. Jean Bertschmann, Member

Also Present:

Dr. Cathy MacLeod, Superintendent
Mr. Robert Berlo, Assistant Superintendent
Mr. Ralph Dumas, Director of Finance

I. Pledge of Allegiance

II. Recognitions

- The new elementary school building project received overwhelming support at the Special Town Meeting on October 26, 2015. Special thanks to Rob Nickerson, Joe Markey, Mike Shepard, Dr. MacLeod, and the citizens of Hopkinton for their work in support of this project. The ballot vote will be held Monday, November 9, 2015 and a simple majority is needed.

III. Public Comments: None at this meeting

IV. Reports

A. 7:06 – 7:07 Student Council – None at this meeting

B. 7:07 – 7:07 ESBC – The next meeting will be held on Thursday, November 12, 2015.

C. 7:07 – 7:07 Liaisons Reports – None at this meeting

D. 7:08 – 7:15 SC Chair Report –

- One email was received from a parent of a HMS student regarding the 8th grade field trip. Ms. Scordino explained that in the structure of responsibility the first level of response for communications such as this is the building principal; Middle School Principal Alan Keller wrote and sent a response.
- Ms. Scordino and Ms. Bertschmann attended the Board of Selectmen (BOS) meeting on Tuesday, November 3, 2015. The BOS has not finalized the budget statement but an overarching theme stressed focusing on ‘needs’ over ‘wants’. Revenue projections varied significantly between town departments. Bringing forth new Capital Improvement projects was cautioned.
- On October 22, 2015 the School Committee held an Executive Session for the purpose of reviewing past Executive Session minutes in accordance with M.G.L. c30A, 22. The minutes reviewed and actions taken are as follows: Reviewed the minutes of July 9, 2013 with the decision to release the minutes with redactions and all supporting documents; reviewed the minutes of Aug. 8, 2013 with the decision was to release the minutes with attachment no. 1; reviewed the minutes of January 16, 2014 with the decision to release the minutes with all supporting documentation; reviewed minutes of March 6, 2014 with the decision to release with redactions and all supporting documents reviewed the minutes of May 15, 2014 with the decision to release the minutes but not the supporting documents; and reviewed the minutes of June 12, 2014 with the decision to release the minutes without supporting documents.

- E. 7:13 – 7:13 Superintendent’s Report – None at this meeting
- F. 8:05 – 8:39 World Language Plan – Mr. Berlo, Mr. Ljungberg Director of Secondary Education, Mrs. Ekwall, Mr. Keller and Mrs. Miracle (taken out of order, after V. C.)

Discussion: The World Language Plan was presented. School Committee members asked clarifying questions. Mr. Berlo clarified that the plan includes adding Mandarin to grades 6, 7, and 8; adding Spanish and French to grade 6; and Spanish at the elementary level.

V. New Business

- A. 7:15 – 7:19 **Naloxone (Narcan) in the School Setting** (taken out of order, after IV. D)
For Consideration: The safe and effective management of opioids related overdose in schools will be incorporated into the District’s Emergency Preparedness and Response plan. The School Nurses will facilitate access to Naloxone (Narcan) for the management of OPR-related overdose in the school setting.

Discussion: Mr. Berlo explained that a grant was received for training and kits. Based on discussions at the recent Youth Coalition meeting, Ms. Bertschmann requested that a revision be made to the plan to remove mention of the specific number of kits per school.

Motion: Move to approve the proposed plan summary for safe and effective access to Narcan by school nurses as amended was made by Mr. Graziano, seconded by Ms. Bertschmann.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

- B. 7:19 – 7:21 **Hopkinton High School/Hopkins School Roof Replacement Project**
For Consideration: Request and recommendation of the Superintendent as a result of funding approval at May 2015 Annual Town Meeting.

Motion: Move to approve that the School Committee requests approval from the Board of Selectmen to hire an engineer firm to design the High School/Hopkins School roof replacement project was made by Ms. Bertschmann, seconded by Ms. Knight.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

- C. 7:21 – 8:05 **Capital Budget Recommendation**
For Consideration: Request and recommendation of the Superintendent to approve the FY17 Capital Improvements Request to be forwarded to the Capital Improvements Committee for consideration.

Discussion: Mr. Dumas reviewed the changes included in this draft of the FY17 Capital Improvements Request. The bus parking lot elicited a number of questions from School Committee members. A prioritized list will be drawn up by the Administrative Team for review by the Committee. School Committee members asked clarifying questions. Mr. Graziano referenced the need to refresh Capital Asset Management Plan (CAMP) as the document is 4 years old and there have been a significant number of changes during those years. Mr. Rogers joined the table at 7:55 PM to provide additional information on the needs for a turf field, and accessories/attachments for the tractor. Ms. Bertschmann cautioned the use of a prioritized list as that seemed to have caused some confusion last year.

Motion: Move to approve the preliminary FY17 Capital Improvements Request was made by Mr. Graziano, seconded by Ms. Nickerson.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

- D. 8:40 – 8:40 **Joint Capital Project with Town in the amount of \$636.00** (taken out or order, after IV. F.)

(Voted to accept 2/4/16)

For Consideration: Request and recommendation of the Superintendent for payment of a joint Capital Project as appropriated in referenced Article 23.

Motion: Move to approve the payment of \$636.00 to the vendor as indicated on the Request for Payment-Joint Capital form was made by Mr. Graziano, seconded by Ms. Nickerson.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

E. 8:40 – 8:41 **Capital Project School Department Article Warrant #16-020 in the amount of \$31,585.98**
For Consideration: Request and recommendation of the Superintendent for payment of invoice for a Capital Project invoice as appropriated in Article 14.

Motion: Move to approve the payment of Warrant #16-020 in the amount of \$31,585.98 to the vendor as outlined in the warrant was made by Ms. Nickerson, seconded by Mr. Graziano.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

VI. Old Business – None at this meeting

VII. Items by Consensus: 8:42

- A. The Superintendent recommends the School Committee vote to approve the Operating Budget & Other Funds Warrant #16-019 in the amount of \$421,719.67.
- B. The Superintendent recommends the School Committee vote to approve \$3,975.00 from the “The Sky’s the Limit” fundraiser be placed in the Middle School Gift Account as indicated in the agenda materials.

Motion: Move to approve items VII. A. and B. was made by Ms. Bertschmann, seconded by Ms. Knight.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

VIII. Adjournment

Motion: Move to adjourn the meeting was made by Ms. Nickerson, seconded by Ms. Bertschmann.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

The meeting was adjourned at 8:43 PM.

Respectfully submitted,

Ellen Scordino, Chair
Lori Nickerson, Vice Chair