

HOPKINTON SCHOOL COMMITTEE

Thursday, October 22, 2015

Executive Session 6:30 PM

Regular Meeting 7:00 PM

Middle School Library

AGENDA

I. Executive Session: To ratify the MOU (Memorandum of Understanding) with the Paraprofessionals and to discuss strategy with respect to collective bargaining with the Hopkinton Teacher's Association.

II. Pledge of Allegiance

III. Recognitions: No recognitions this meeting

IV. Public Comments:

V. Reports

- A. 7:10 – 7:20: Student Council
- B. 7:20 – 7:30: ESBC – Mr. Graziano
- C. 7:30 – 7:45: Liaisons Reports
- D. 7:45 – 7:50: SC Chair Report
- E. 7:50 – 8:00: Superintendent's Report
 - Enrollments

VI. New Business

A. 8:00 – 8:05: **Vote to Ratify the MOU with Paraprofessionals**

For Consideration: Request and recommendation of the Superintendent that the School Committee vote to ratify the MOU with the Paraprofessionals.

Recommended Motion: Move to approve the vote to ratify the MOU with the Paraprofessionals.

B. 8:05 – 8:10: **Joint Capital Project with Town in the amount of \$72,810.56 – Mr. Dumas**

For Consideration: Request and recommendation of the Superintendent for payment of a joint Capital Project as appropriated in referenced Article 23.

Recommended Motion: Move to approve the payment of \$72,810.56 to the vendor(s) as indicated on the Request for Payment-Joint Capital form.

C. 8:10 – 8:20: **Capital Budget Recommendation**

For Consideration: Request and recommendation of the Superintendent to approve the FY17 Capital Improvements Request to be forwarded to the Capital Improvements Committee for consideration.

Recommended Motion: Move to approve the FY17 Capital Improvements Request

VII. Old Business

A. 8:20 – 8:30: **School Committee Policy: IHBG Home Education (3rd reading)**

For Consideration: Request and recommendation of the Superintendent to provide additional definition of extra-curricular. Policy IHBG was adopted in December 2007. The policy has been shared through listserv, and public feedback encouraged.

Recommended Motion: Move to adopt Policy IHBG as amended.

The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

VIII. Public Comment: 8:30

IX. Items by Consensus: 8:40

- A. The Superintendent recommends the School Committee vote to approve the Operating Budget & Other Funds Warrant #16-016 in the amount of \$142,589.28.
- B. The Superintendent recommends the School Committee vote to approve the Middle School Student Activities Warrant #16-017 in the amount of \$36,906.54.
- C. The Superintendent recommends the School Committee vote to approve the High School Student Activities Warrant #16-018 in the amount of \$41,092.13.
- D. The Superintendent recommends the School Committee vote to approve \$375.00 from the “The Sky’s the Limit” fundraiser be placed in the Middle School Gift Account as indicated in the agenda materials.

- X. **Executive Session:** To conduct contract negotiations with nonunion personnel, and to review Executive Session minutes for release.

XI. Adjournment

XII. Next Meetings

Thursday, November 5, 2015 @ 7:00 PM
Thursday, November 19, 2015 @ 7:00 PM

Middle School Library – Regular Meeting
Middle School Library – Regular Meeting

HOPKINTON PUBLIC SCHOOLS ENROLLMENT, OCTOBER 1, 2015

	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
<i>Actual Enrollment</i>	64	207	239	230	258	221	282	262	307	279	260	269	274	307	3459
<i>(last year)</i>	48	216	227	241	224	274	266	307	271	267	266	268	293	294	3462
<i>(difference)</i>	16	-9	12	-11	34	-53	16	-45	36	12	-6	1	-19	13	-3

NESDEC 2015-2016	50	180	248	241	251	231	279	267	308	279	268	271	267	302	3442
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HOPKINTON RESIDENTS IN PRIVATE SCHOOLS, OCTOBER 1, 2015

	Ungr	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Current	0	5	14	11	10	8	8	9	15	6	17	21	17	20	15	176
2014	0	15	9	11	7	8	3	12	4	14	18	24	19	16	22	182
2013	0	11	25	5	7	4	9	4	13	15	14	18	19	23	20	187
2012	0	18	13	6	6	8	4	13	15	17	14	21	22	25	23	205
2011	0	6	9	11	9	5	14	13	17	13	11	29	28	17	15	197
2010	0	5	15	6	5	7	7	4	15	11	16	26	22	18	13	170

HOPKINTON RESIDENTS IN CHARTER/VOCATIONAL SCHOOLS - HOME SCHOOLED - OUTPLACED, OCTOBER 1, 2015

Ungr	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	Home Schooled	Out-Placed	TOTAL	Last Year
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25	23	94	109



Hopkinton Public Schools

89 Hayden Rowe Street Hopkinton, MA. 01748

Ralph O. Dumas, Jr.
Director of Finance

Telephone: 508-417-9385
Fax: 508-497-9833
rdumas@Hopkinton.K12.ma.us

MEMORANDUM

To: Dr. Cathy MacLeod, Superintendent
From: Ralph Dumas, Director of Finance *R*
Date: October 16, 2015 (for meeting of October 22nd)
Subject: Capital Project Warrant – Joint With Town

The total value of the 1 Joint capital project warrant on tonight's Agenda is **\$78,822.25**.

This warrant consists of 5 invoices related to the Joint Information Technology project as appropriated in Article 23 of the May 2015 Annual Town Meeting. The details are as follows:

Carousel Industries	Invoice # 1680645	\$ 481.69
Ockers	Invoice #118077	\$ 735.00
Ockers	Invoice # 74329161	\$ 415.00
Ockers	Invoice #74255251	\$ 3,480.00
Ockers	Invoice #74255251-L	\$ 900.00

and

This warrant consists of 1 invoice related to the Joint Safety & Security project as appropriated in Article 25 of the May 2015 Annual Town Meeting. The details are as follows:

BCM Control Corporation	Invoice # 5644	\$72,810.56
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Due to the "joint" nature of this appropriation the Town Finance Department will be processing all payments using the attached REQUEST FOR PAYMENT – JOINT CAPITAL form which requires three School Committee signatures on the upper right-hand section of the form. I recommend that these invoices be approved for payment by the School Committee.

TOWN OF HOPKINTON REQUEST FOR PAYMENT - JOINT CAPITAL

Hopkinton School Committee

10/22/2015

Department _____

Date _____

* _____
Approved

* _____
Approved

* _____
Approved

Account No.	Vendor No.	Invoice No.	Vendor Name & Address	Amount
3100 587100 1523	28932	1680645	Carousel Industries PO Box 842084 Boston, MA 02284-2084	481.69
3100 587100 1523	17228	118077	Ockers Company Dept 106073 PO Box 6005 New Bedford, MA 02742-6005	735.00
3100 587100 1523	17228	74329161	Ockers Company Att: Trust Finance Mgmt PO Box 86 Lockbox Services 12-2639 Minneapolis, MN 55486	415.00
3100 587100 1523	17228	74255251	Ockers Company Att: Trust Finance Mgmt PO Box 86 Lockbox Services 12-2639 Minneapolis, MN 55486	3,480.00
3100 587100 1523	17228	74255251-L	Ockers Company Att: Trust Finance Mgmt PO Box 86 Lockbox Services 12-2639 Minneapolis, MN 55486	900.00
3100 585100 1525	30994	5644	BCM Controls Corporation 30 Commerce Way Woburn, MA 01801	72,810.56
				78,822.25

* Certification is hereby made under penalties of perjury that the goods, materials or services were ordered; such goods and materials were delivered and that such services were actually rendered to or for the Town for the payment requests listed above.

Carousel Industries of North America, Inc.

P.O. Box 842084
Boston, MA 02284-2084
Phone: (800) 401-0760

Req-
1230



Invoice
1680645
Number:
Date: 9/25/2015

Bill-To

Hopkinton Public Schools
Attn: Accounts Payable
89 Hayden Rowe Street
Hopkinton, MA 01748

CAPITAL.

Ship-To

Hopkinton Public Schools - Edward J. Hopkins Eleme
Attn: Ashoke Ghosh
104 Hayden Rowe St.
Hopkinton, MA 01748

Source: S.O.# 897129

Acct. No. 193400 Customer PO PO# 161114 Reference _____ Sales Rep Lauren Palozej Ship Via UPS Ground (By End oNet 30 days) Terms _____

Work Performed: Change Order - 9508 & Wall Mount

Qty.	Item ID	Description	UOM	Ea. Price	Total
2	700504842	9508 TELSET FOR IPO ICON ONLY	EA	\$216.61	\$433.22
	<i>2 Serial Numbers have been assigned</i>				
	15WZ101700UV	15WZ101700UZ			
2	700383375	9620/08/11 AND 94/9500 WALL MOUNT	EA	\$15.26	\$30.52
				Item Total:	\$463.74
				Sales Tax:	\$0.00
				Freight:	\$17.95
				Total Amount Due:	\$481.69

NEW
PO →

** If you have any questions regarding this invoice, please e-mail customerinvoices@carouselindustries.com or call 866-495-9390. **
Canadian Business # 821538014, GST # 821538014RT0001, QST # 1215963035, TIN 061502254
EQUAL OPPORTUNITY EMPLOYER



Ockers
Technology...for Tomorrow **ATARA**

Invoice

830 West Chestnut St, Brockton, MA 02301
Ph: 508-586-4642 Fax: 508-584-9180

Date	Invoice #
9/29/2015	118077

Bill To
Hopkinton Public Schools Payable, Accounts 89 Hayden Rowe Street School Administration Hopkinton, MA 01748 US

Ship To
Hopkinton High School Ghosh, Ashoke 90 Hayden Rowe St Hopkinton, MA 01748 US

P.O. Number	Terms	Order Date	Account #	Ticket #	Rep	Via	S.O. No.
160943-00	Net 30	9/18/2015		16425	JH	None	38658

Ordered	B/O	QTY Ship	Item Code	Description	Serial#	UNIT PRICE	EXTENDED PRICE
3		3	Labor AV	OCKERS CERTIFIED INSTALLATION UNINSTALL OF CRT TV, MOUNT per UNIT		200.00	600.00
3		3	Disposal	OCKERS CERTIFIED INSTALLATION CRT TV DISPOSAL FEE per UNIT		45.00	135.00

<p>Thank you for your business.</p> <p>Please note our payment terms are Net 30. Ockers will access a 1.5% interest charge per month on invoices which are past due the 1st of each month.</p>	<p>Remit to: Ockers Company Dept. 106073 PO BOX 6005 New Bedford, MA 02742-6005</p>	<p>Sales Tax \$0.00</p>
		<p>Total \$735.00</p>



Ockers
Technology ... for Tomorrow

Invoice

Date	Invoice
10/13/2015	74329161
Terms	Due Date
Net 30	11/13/2015

830 West Chestnut Street
Brockton, MA 02301

Bill To:
Hopkinton Public Schools
School Administration
Attn: Accounts Payable
89 Hayden Rowe St
Hopkinton, MA 01748

Ship To:
Hopkinton High School
Attn: Warehouse
90 Hayden Rowe St
Hopkinton, MA 01748

Please note SPECIAL REMIT TO for this PO:
Remit ACH payment to: Account 268617000
Routing 091000022
Remit mail payment to: Attn: Trust Finance Mngmt
PO Box 86
Lock Box Services-12-2639
Minneapolis, MN 55486

This PO was processed through a special program. We request that payment of this Invoice be processed alone and mailed to the alternate address listed above.

Amount Due
\$ 415.00

Ship Date	Ship Via	Tracking #	State Contracts	PO#	
	Ockers Truck			160981-00	
Item No	Description	Qty / Unit	Price/Rate	Amount	
0001	60004-CABTG RapidRun Multi-Format Runner Cable CMG-rated -Video / audio cable - 28/24 AWG - MUVI connector (F) -MUVI connector (F) - 35 ft -shielded twisted pair coaxial -black	1	\$ 67.00	\$ 67.00	
0002	60048-CABTG C2G RapidRun VGA (HD15) + 3.5mm Flying Lead Video /audio cable - VGA / audio - HD-15, mini-phone stereo 3.5 mm (M) - MUVI connector (M) - 1.5 ft - black	1	\$ 23.00	\$ 23.00	
0003	60057-CABTG C2G RapidRun Double Gang Integrated VGA (HD15) + 3.5mm + Keystone + Decora Style Wall Plate Wall plate - HD-15, mini-phone stereo 3.5 mm - white - 2-gang	1	\$ 55.00	\$ 55.00	
0004	03823-CABTG C2G Snap-in Module Modular insert - white - 1 port	1	\$ 12.00	\$ 12.00	
0005	40458-CABTG C2G Velocity Video cable - S-Video - 4 pin mini-DIN (M) - 4 pin mini-DIN (M) - 35 ft - double shielded - blue	1	\$ 31.00	\$ 31.00	
0006	41042-CABTG C2G HDMI Pass Through Wall Plate Wall plate - HDMI - aluminum	1	\$ 39.00	\$ 39.00	
0007	HDMM35 StarTech.com 35 ft High Speed HDMI Cable Ultra HD 4k x 2k HDMI Cable M/M - Video /audio cable - HDMI - 24 AWG - 19 pin HDMI (M) - 19 pin HDMI (M) - 35 ft - shielded - black	1	\$ 47.00	\$ 47.00	
0008	50226-CABTG C2G Select VGA + 3.5mm A/V Cable VGA / audio cable - HD-15, mini-phone stereo 3.5 mm (M) - HD-15, mini-phone stereo 3.5 mm (M) - 10 ft -black	1	\$ 17.00	\$ 17.00	
0009	HDMM10-START StarTech.com 10 ft High Speed HDMI Cable Ultra HD 4k x 2k HDMI Cable M/M - Video / audio cable - HDMI - 28 AWG - 19 pin HDMI (M) - 19 pin HDMI (M) - 10 ft - double shielded - black - for P/N: DP2HD4KS, MDP2HD4KS, MDP2HD4KSW, VGA2HDU	1	\$ 16.00	\$ 16.00	
0010	40916-CABTG C2G Value Series Video cable S-Video - 4 pin mini-DIN (M) - 4 pin mini-DIN (M) - 12 ft - black	1	\$ 13.00	\$ 13.00	
0011	RCWY-PR ED10-RACEWAY per ROOM	1	\$ 75.00	\$ 75.00	
0012	WBOX2 WBOX - DOUBLE	1	\$ 20.00	\$ 20.00	

For questions, contact Pamela Spain 864-349-4142 or email AR610@ockers.com

Total	\$ 415.00
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Invoice

Date	Invoice
10/14/2015	74255251
Terms	Due Date
Net 30	11/14/2015

830 West Chestnut Street
Brockton, MA 02301

Bill To:
Hopkinton Public Schools
School Administration
Attn: Accounts Payable
89 Hayden Rowe St
Hopkinton, MA 01748

Ship To:
Hopkinton High School
Attn: K Lemoi/C Davis
90 Hayden Rowe St
Hopkinton, MA 01748

Please note SPECIAL REMIT TO for this PO:
Remit ACH payment to: Account 268617000
Routing 091000022
Remit mail payment to: Attn: Trust Finance Mngmt
PO Box 86
Lock Box Services-12-2639
Minneapolis, MN 55486

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Amount Due
\$ 3,480.00

Ship Date	Ship Via	Tracking #	State Contracts	PO#
	Ockers Truck		ITC47, OFF40, ITC54	160980-00
Item No	Description	Qty / Unit	Price/Rate	Amount
0001	V11H544020-EPSON Epson PowerLite 4750W LCD projector - 4200 lumens - 1280 x 800 - 16:10 - HD 720p - LAN with 2 years Epson Road Service Program Serial # TL8F580120L	1	\$ 1,399.00	\$ 1,399.00
0002	MSPOCK1 Chief Ceiling Kit - MSP-OCK1	1	\$ 255.00	\$ 255.00
0003	RSMAU Chief universal mini Elite Projector Mount kit black	1	\$ -	\$ -
0004	CMS-012 Chief Speed-Connect CMS-012 Mounting component extension column) for projector - aluminum - black	1	\$ -	\$ -
0005	CMS-440 Chief Speed-Connect CMS-440 Mounting kit (ceiling mount, suspended ceiling plate) for projector - white	1	\$ -	\$ -
0006	CMS-024 Chief CMS-024 Mounting component - extension column for projector - aluminum - ceiling mountable	1	\$ 31.00	\$ 31.00
0007	41043-CABTG C2G HDMI Pass-Through Decora Style Wall plate - white	1	\$ 33.00	\$ 33.00
0008	3725 C2G Decorative Single Gang Wall plate - white	1	\$ 7.00	\$ 7.00
0009	HDMM3M StarTech.com HDMI Cable Video / audio cable - HDMI - 28 AWG - 19 pin HDMI (M) - 19 pin HDMI (M) - 10 ft - shielded - black	1	\$ 16.00	\$ 16.00
0010	40423-CABTG C2G Value Series Audio Y Adapter Cable Audio adapter - 26 AWG - mini-phone stereo 3.5 mm (M) - RCA (M) - 6 ft - shielded - black	1	\$ 9.00	\$ 9.00
0011	82981-DA-LS Da-Lite Model C with CSR HDTV Format Projection screen - 133 in (338 cm) - 16:9 - Video Spectra 1.5	1	\$ 713.00	\$ 713.00
0012	40932-DA-LS Da-Lite Mounting Brackets Model No.6 Wall mount bracket (pack of 2)	1	\$ 15.00	\$ 15.00
0013	Shipping DA-LITE SHIPPING SCREEN SHIPPING	1	\$ 110.00	\$ 110.00
0014	39909 Pair Plenum Ceiling Bridge+Enclosure 6IN	1	\$ 20.00	\$ 20.00
0015	39904 C2G 6in Ceiling Speaker Speaker - wired - 2-way - white	2	\$ 100.00	\$ 200.00
0016	MISC-AV Parts SPEAKER WIRE 150FT , SPKW150	1	\$ 90.00	\$ 90.00
0017	HD24-50RM Covix 50FT	1	\$ 98.00	\$ 98.00

0018	60-844-03	EXTRON MPA-152 PLUS 30W AMP	1	\$	319.00	\$	319.00
0019	VC50	Extron Volume Control	1	\$	70.00	\$	70.00
0020	WBOX	WBOX - SINGLE	2	\$	5.00	\$	10.00
0021	RCWY-PR	Raceway	1	\$	85.00	\$	85.00

For questions, contact Pamela Spain 864-349-4142 or email AR610@ockers.com

Total	\$	3,480.00
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Document# 38691



Invoice

Date	Invoice
10/14/2015	74255251-L
Terms	Due Date
Net 30	11/14/2015

830 West Chestnut Street
Brockton, MA 02301

Bill To:
Hopkinton Public Schools
School Administration
Attn: Accounts Payable
89 Hayden Rowe St
Hopkinton, MA 01748

Ship To:
Hopkinton High School
Attn: K Lemoi/C Davis
90 Hayden Rowe St
Hopkinton, MA 01748

Please note SPECIAL REMIT TO for this PO:
Remit ACH payment to: Account 268617000
Routing 091000022
Remit mail payment to: Attn: Trust Finance Mngmt
PO Box 86
Lock Box Services-12-2639
Minneapolis, MN 55486

This PO was processed through a special program. We request that payment of this invoice be processed alone and mailed to the alternate address listed above.

Amount Due
\$ 900.00

Ship Date	Ship Via	Tracking #	State Contracts	PO#
	Ockers Truck		ITC47, OFF40, ITC54	160980-00
Item No	Description	Qty / Unit	Price/Rate	Amount
0001	Labor Technician OCKER CERTIFIED INSTALLATION AV Installation Services, Install Projector, Cabling, Speaker Installation. Screen Installation	1	\$ 775.00	\$ 775.00
0001	Labor AV OCKER - CERTIFIED INSTALLATION Uninstall Existing Projector, Projector Screen, Cabling	1	\$ 125.00	\$ 125.00
			Total	\$ 900.00

For questions, contact Pamela Spain 864-349-4142 or email AR610@ockers.com



RECEIVED OCT 06 2015 INVOICE

BCM Controls Corporation

30 Commerce Way
Woburn, MA 01801
Phone (781) 933-8878
Fax (781) 932-3858

Invoice No.: 5644-3
Invoice Date: 09/26/2015
Job: Hopkinton Pub Schls Phase 2
Phase:
Contract:
PIO: 160407-08
Job Number: 5644
Customer's Job: 5644

TO Hopkinton Public School
88 Hayden Rowe St.
Hopkinton, MA 01749

ATTN: AI Rogers CUSTOMER TERMS: HOP001

ITEM #	CHG ORD	DESCRIPTION OF WORK	SCHEDULED VALUE	PREVIOUSLY COMPLETED	COMPLETED THIS PERIOD	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH	RETENTION
10		SUBMITTALS/ENGINEERING	2,384.00	1,192.00	1,072.80	2,264.80	95.00	119.20	0.00
20		EQUIPMENT	42,108.09	21,054.05	21,054.04	42,108.09	100.00	0.00	0.00
30		CHECKOUT	9,520.00	0.00	9,044.00	9,044.00	95.00	476.00	0.00
40		INST SUPER/PROJECT MANAGEMENT	4,768.00	476.80	4,052.80	4,529.60	95.00	238.40	0.00
90		IN-HOUSE INSTALLATION	44,219.91	4,421.99	37,586.92	42,008.91	95.00	2,211.00	0.00
Total Original Contract:			103,000.00	27,144.84	72,810.56	99,955.40	97.04	3,044.60	0.00
Total To Date:			103,000.00	27,144.84	72,810.56	99,955.40	97.04	3,044.60	0.00

Original Contract:	103,000.00
Change Orders:	0.00
Contract Sum To Date:	103,000.00
Total Completed To Date:	99,955.40
Less Retention:	0.00
	<hr/> 99,955.40
Less Previous Billing:	27,144.84
Sales Tax:	0.00
Current Payment Due:	72,810.56

ok to pay



Hopkinton Public Schools

89 Hayden Rowe Street Hopkinton, MA. 01748

Ralph O. Dumas, Jr.
Director of Finance

Telephone: 508-417-9385
Fax: 508-497-9833
rdumas@Hopkinton.K12.ma.us

MEMORANDUM

To: Dr. MacLeod, Superintendent of Schools

From: Ralph Dumas, Director of Finance

Date: October 19, 2015 (for meeting on October 22nd)

Subject: Updated Capital Plan

I've attached the Capital Improvements Plan as edited at our meeting. Please note the following changes in the plan as compared to the version that the School Committee approved on March 19, 2015 (also attached):

Joint Technology & Joint Security Upgrades – This year, these projects will be submitted independently by HPS.

Buildings & Grounds Equipment – The FY17 request for a replacement tractor has been increased from \$51K to \$81K to fund the addition of various attachments.

Middle School Auditorium Upgrades – The FY17 request has been increased from \$67K to \$167K to fund the installation of air conditioning in the auditorium.

Elementary School Building Program – The FY17 request has been increased from \$42 million to \$45.6 million to be consistent with the MSBA-approved project budget.

Middle School Water Heater – This is a new project (\$33K) for FY17.

Bus Parking Lot - This is a new project (\$320K) for FY17.

Bleacher Repairs / Upgrades @ Middle & High Schools - This is a new project (\$85K) for FY17.

Systemwide Security Upgrades – This project (\$100K) was previously part of the Joint projects.

Systemwide Technology Upgrades – This project (\$100K) was previously part of the Joint projects.

New Turf Field - Design services for this project (\$200K) have been moved up from FY18 to FY17.

Administrative Office Solution – This project has been pushed out from FY17 to FY18.

Elmwood School Building Renovation - This project has been pushed out from FY17 to FY18.

B & G Storage Facility – Design services for this project (\$25K) have been moved up from FY18 to FY17.

Middle School Gym Partition – This project (\$270K) has been removed from the plan.

Student Information System Software – This project (\$90K) has been removed from the plan.

CAPITAL IMPROVEMENTS REQUEST - Submitted To School Committee on October 22, 2015

#	DESCRIPTION	FY16		FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	10-Year Total
		Submitted	Funded											
FY17 PRIORITY														
1	FUNDED THRU JOINT SCHOOLS/TOWN ARTICLES	\$200	\$200											\$0
2	JOINT TECHNOLOGY - SYSTEMWIDE	\$300	\$103											\$0
	JOINT SECURITY UPGRADES	\$500	\$303											\$0
	TOTAL FUNDED THRU JOINT ARTICLES													\$0
FY17 PRIORITY														
3	SCHOOL SAFETY & SECURITY	\$200	\$200											\$0
4A	ROOF REPAIRS @ HOPKINS	\$1,114	\$1,114											\$0
4B	ROOF REPAIRS @ HIGH SCHOOL													\$0
5	UPGRADE FIRE ALARM SYSTEM / HORNS & STROBES @ MIDDLE SCHOOL	\$170	\$170											\$0
6	RESURFACE BASKETBALL & TENNIS COURTS @ HIGH SCHOOL	\$70	\$70											\$0
7	BUILDING AND GROUNDS EQUIPMENT - SYSTEMWIDE			\$81	\$45	\$45	\$80	\$51	\$60	\$60				\$422
8	COMPLETE AUDITORIUM UPGRADE PROJECT @ MIDDLE SCHOOL			\$167										\$167
9	ELEMENTARY SCHOOL BUILDING PROGRAM (Center)			\$45,800										\$45,800
10	NEW WATER HEATER AT MIDDLE SCHOOL			\$33										\$33
11	CONSTRUCT BUS PARKING LOT AT NEW SCHOOL			\$320										\$320
12	UPGRADES & REPAIRS TO BLEACHERS AT MIDDLE & HIGH SCHOOLS			\$85										\$85
13	SYSTEMWIDE SECURITY UPGRADES	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$500
14	SYSTEMWIDE TECHNOLOGY UPGRADES	\$200	TBD											\$1,750
15	NEW TURF FIELD WITH LIGHTS	\$200	\$2,159											\$2,359
16	ADMINISTRATION OFFICE SOLUTION - SYSTEMWIDE	\$300	\$300			\$10,000								\$10,300
17	ELMWOOD MAJOR BUILDING RENOVATION	\$300	\$525											\$825
18	WINDOW REPLACEMENT @ CENTER			\$25	\$250									\$275
19	BUILDING AND GROUNDS STORAGE FACILITY - SYSTEMWIDE			\$150	\$175					\$175				\$500
20	LOOP ROAD REPAIR			\$25	\$25	\$2,000								\$2,025
21	HVAC SYSTEM UPGRADE @ CENTER			\$365										\$365
22	UPGRADE WHITE HOUSE & CONVERT TO LIFE SKILLS			\$1,554	\$48,711	\$1,835	\$5,129	\$10,355	\$151	\$335	\$100	\$100	\$100	\$66,528
	TOTAL FUNDED THRU ARTICLES	\$2,054	\$1,857	\$48,711	\$1,835	\$5,129	\$10,355	\$151	\$160	\$335	\$100	\$100	\$100	\$66,528
	GRAND TOTAL													

Notes:

- (1) Beyond FY16, the School Department will submit stand-alone request, i.e. no longer joint with the Town.
- (2) Beyond FY16, the School Department will submit stand-alone request, i.e. no longer joint with the Town.
- (3) School safety upgrades throughout the system.
- (4A) FY16 preventive maintenance work to extend life of existing roof system - design and construction.
- (4B) FY16 preventive maintenance work to extend life of existing roof system - design and construction.
- (5) The existing system is not a Class A system (each device has a separate wire to the panel) which makes troubleshooting very difficult. Existing wiring is not appropriate gauge. Design in FY15. Work in FY16.
- (6) Resurface basketball & tennis courts at the High School.
- (7) FY17 replace 1999 tractor with attachments; FY18 replace 2011 truck; FY19 replace 2012 truck; FY20 replace 2005 mower, try to maintain a 7 year replacement cycle.
- (8) FY17 install air conditioning, repair stage floor, replace curtains, stage rigging, control console, & light board.
- (9) MSBA project budget (GROSS COST) including land and feasibility study.
- (10) Replace water heater installed in 1986.
- (11) Construct gravel parking lot for buses at the proposed new elementary school - results in estimated annual positive impact of \$111K.
- (12) Motorize and upgrade bleachers at Middle & High Schools.
- (13) FY17 Upgrade intrusion alarm systems at Elmwood and High Schools.
- (14) FY17 Upgrade information system & wiring upgrades; post FY17 figures are placeholders.
- (15) Install turf field (with lights); FY17 is for design/feasibility, construction cost in FY18 is to be determined.
- (16) Estimated cost to provide office space for Central Administration at a location to be determined; used FY 05 dollars from TDPC. Delayed from FY17 to FY18.
- (17) Submission to MSBA for a full renovation of the Elmwood School; estimated cost is higher than past estimates which were done several years ago. Delayed from FY17 to FY18.
- (18) FY18 is cost to design/restore all wood windows in the 1928 section; FY19 is cost to design/replace all other windows at Center School; figures from 2012 Gale Report. May be avoided if item 9 goes forward.
- (19) Purchase & installation of modular building to store Buildings & Grounds equipment; FY17 is for design/feasibility; FY18 is for installation.
- (20) Future years are placeholders for anticipated repair needs.
- (21) Placeholder cost to upgrade HVAC system at Center School; FY18 figure is estimated cost of Study - major ADA upgrades will be extra. Likely avoided if item 9 goes forward.
- (22) Replace roof & windows, modify restrooms for accessibility, renovate entire building to facilitate conversion to Special Ed Life Skills Program and document storage area.

CAPITAL IMPROVEMENTS REQUEST: Updated by School Committee on March 19, 2015

#	DESCRIPTION	FY15		FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	10-Year Total
		Submitted	Funded											
	FUNDED THRU JOINT SCHOOL/TOWN ARTICLES													
1	JOINT TECHNOLOGY - SYSTEMWIDE	\$100	\$100	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,000
2	INSTALL SIDEWALK & WALKWAY @ CENTER	\$35	\$35											\$0
3	JOINT SECURITY UPGRADES			\$300	\$300	\$300	\$300							\$1,200
	TOTAL FUNDED THRU JOINT ARTICLES	\$135	\$135	\$500	\$500	\$500	\$500	\$200	\$200	\$200	\$200	\$200	\$200	\$3,200
	FUNDED THRU SCHOOL ARTICLES													
4	SCHOOL SAFETY & SECURITY	\$152	\$152	\$200										\$200
5	BUILDING AND GROUNDS EQUIPMENT - SYSTEMWIDE	\$90	\$90	\$51	\$45	\$80	\$60	\$51	\$60	\$60	\$60	\$60	\$60	\$392
6	COMPLETE AUDITORIUM UPGRADE PROJECT @ MIDDLE SCHOOL	\$32	\$32		\$87									\$67
7A	ROOF REPAIRS @ HOPKINS													
7B	ROOF REPAIRS @ HIGH SCHOOL	\$30	\$30	\$1,114										\$1,114
8	UPGRADE FIRE ALARM SYSTEM / HORNS & STROBES @ MIDDLE SCHOOL	\$25	\$25	\$170										\$170
9	CEILING TILE REPLACEMENT, INCLUDES GRIDS @ HOPKINS	\$203	\$203											\$0
10	RESURFACE BASKETBALL & TENNIS COURTS @ HIGH SCHOOL			\$70										\$70
11	ELEMENTARY SCHOOL BUILDING PROGRAM (Center)			\$42,000										\$42,000
12	ADMINISTRATION OFFICE SOLUTION - SYSTEMWIDE	\$200	\$200	\$2,159										\$2,359
13	REPLACE OPERABLE PARTITION IN BROWN GYM @ MIDDLE SCHOOL	\$270	\$270											\$270
14	ELMWOOD MAJOR BUILDING RENOVATION	\$300	\$300	\$10,000										\$10,300
15	WINDOW REPLACEMENT @ CENTER			\$300	\$250	\$525								\$825
16	BUILDING AND GROUNDS STORAGE FACILITY - SYSTEMWIDE			\$150	\$175									\$250
17	LOOP ROAD REPAIR			\$90										\$500
18	STUDENT INFORMATION SOFTWARE - SYSTEMWIDE													\$240
19	HVAC SYSTEM UPGRADE @ CENTER			\$25	\$2,000									\$2,025
20	UPGRADE WHITE HOUSE & CONVERT TO LIFE SKILLS				\$365									\$365
21	NEW TURF FIELD WITH LIGHTS													\$1,750
	TOTAL FUNDED THRU ARTICLES	\$532	\$532	\$1,554	\$42,978	\$3,294	\$14,320	\$255	\$51	\$60	\$235	\$0	\$150	\$62,897
	GRAND TOTAL	\$667	\$667	\$2,054	\$43,478	\$3,794	\$14,820	\$465	\$251	\$260	\$435	\$200	\$350	\$66,097

Notes:

- (1) Total cost of a joint project with the Town for VOIP in the Elmwood & Center in FY16 (plus switches), Hopkins & High School in FY16, plus Town-side improvements; post-FY16 figures are placeholders
- (2) Estimated cost to install concrete sidewalk and walkway at student drop-off point, matches concrete at Center School entrance, safety issue.
- (3) Total cost of a joint project with the Town for upgrading security in all school and town facilities.
- (4) Estimated cost for school safety upgrades throughout the system.
- (5) FY15 add truck for Director \$40k and replaces 1999 truck \$50k; FY17 replace 1999 tractor; FY18 replace 2011 truck; FY19 replace 2005 mower, by to maintain a 7 year replacement cycle
- (6) MS auditorium - FY15 recarpeting, wall & ceiling painting, stage floor repaint; replace curtains, stage rigging, and light board in FY17.
- (7A) Preventive maintenance work to extend life of existing roof system. FY15 cost is for review, FY16 is for design and construction based on Gale Associates price estimate
- (7B) Preventive maintenance work to extend life of existing roof system. FY15 cost is for review, FY16 is for design and construction based on Gale Associates price estimate
- (8) The existing system is not a Class A system (each device has a separate wire to the panel) which makes troubleshooting very difficult. Existing wiring is not appropriate gauge. Design in FY15, Work in FY16.
- (9) Replace original ceiling tiles which are bowing throughout the Hopkins School
- (10) Resurface basketball & tennis courts at the High School
- (11) FY17 cost estimate increased to reflect higher costs; Previous Feasibility Study reimbursed at 44.7%; new Study not eligible for reimbursement.
- (12) Estimated cost to provide office space for Central Administration at a location to be determined; used FY 05 dollars from TDPC; Delayed from FY16 to FY17.
- (13) Existing wooden partition (1954) does not open and close without manual labor as the original trolley is inoperable. Door is moved daily by hand. Delayed from FY16 to FY17
- (14) Submission to MSBA for a full renovation of the Elmwood School; estimated cost is higher than past estimates which were done several years ago. Delayed from FY16 to FY17
- (15) Delayed. FY18 is cost to design/restore all wood windows in the 1928 section; FY19 is cost to design/replace all other windows at Center School; figures from 2012 Gate Report. **May be avoided if item 11 goes forward.**
- (16) Purchase & installation of modular building to store Buildings & Grounds equipment. Delayed from FY17 to FY18
- (17) Future years are placeholders for anticipated repair needs
- (18) Student data package purchased in FY 03; placeholders included for planning purposes.
- (19) Placeholder cost to upgrade HVAC system at Center School; FY18 figure is estimated cost of Study - **major ADA upgrades will be extra. Likely avoided if item 11 goes forward.**
- (20) Replace roof & windows, modify restrooms for accessibility, renovate entire building to facilitate conversion to Special Ed Life Skills Program and document storage area.
- (21) Install turf field (with lights) to replace fields 4 and 5.

IHBG

HOPKINTON SCHOOL COMMITTEE POLICY
HOME EDUCATION

The Hopkinton School Committee recognizes and respects the right of parents and or guardians to educate their child(ren) at home. The Committee appreciates the personal and cultural uniqueness of each family and desires to ensure that the process by which school officials approve and review home education programs is both lawful and equitable.

Parent(s) or guardian(s) planning to undertake a home education program for their six- through sixteen- year old child(ren) shall inform the Superintendent by completing the *Notice of Intent to Pursue a Program of Home Education* (one per child) and submitting it to the Superintendent's Office. Incomplete applications will not be approved.

At the time of submission, the home educator should schedule an appointment with the Superintendent's Office. The purpose of this meeting will be to ensure that home educators and school administrators have a mutual understanding concerning the methods that will be used to assess student educational progress.

After initial approval, the parent or guardian need only provide an annual statement of intent to continue the home education program. This statement, along with the agreed- upon assessment(s) must be submitted annually, by August 31, to the Office of the Superintendent of Schools.

Home education programs will be considered in an equitable, objective, and timely manner. Factors that may be considered by the Superintendent in deciding whether or not to approve a home education proposal are:

1. The educational program including subjects and instructional materials. In order to meet the specific educational needs of their child(ren), the parent(s) or guardian(s) may adjust the material to achieve the goals of the educational program without further notification to the Superintendent's office.
2. The number of instructional hours to be provided in each subject.
3. The competency of the parent(s)/guardian(s) to teach the child(ren). Home educators need not be licensed as teachers.
4. A mutually agreeable method of assessment, which corresponds to the type of educational program being followed and may include standardized testing.

A student who is being educated in a home-based program within the Hopkinton Public School District shall have access to public school activities of an extra-curricular nature. Home-educated students participating in extra-curricular activities are subject to the same participation fees, state and local regulations, and district policies and procedures as enrolled students. Extra-curricular is defined as programs and activities that take place outside of the regular school educational

Jeannine Gilmore 9/15/15 1:28 PM

Deleted: Documentation must be provided to support a conclusion that the proposed instruction in all studies required by the law is equivalent in thoroughness, efficiency, and progress to the instruction provided by the Hopkinton Public Schools

Jeannine Gilmore 10/16/15 9:23 AM

Deleted: upon approval of the responsible school Principal

program. Examples would include, but not limited to: Open seats in Virtual High School or TECCA, school assemblies/enrichment, and after school clubs.

If a student who has been educated at home under an approved program wishes to enroll in the Hopkinton Public Schools, the decisions on course credit and grade placement are to be made by the Superintendent on the basis of the home study course content and assessments of the student's academic progress. A student, with the approval of the School Committee, may be awarded a high school diploma if he or she has satisfied the Department of Education's competency requirements and has met the District's educational standards for graduation.

Unknown
Deleted:

First Reading	November 15, 2007, September 10, 2015
Second Reading	December 6, 2007, September 24, 2015
Third Reading	December 6, 2007, October 22, 2015
Adopted	December 6, 2007
Policy Amended	
Legal References	M.G.L. 69:1D; 76:1, Care and Protection of Charles – MASS. Supreme Judicial Court 399 Mass.324 (1987)
Policy Cross Reference	HHS/HMS Program of Studies, HPS School Handbooks, HPS Athletic Handbook, MIAA Policy Manual
Procedure Reference	IHBG-E1 Notice of Intent to Pursue a Program of Home Studies

MEMORANDUM

TO: Cathy MacLeod
Superintendent of Schools

FROM: Alan M. Keller
Principal, Middle School

DATE: October 9, 2015

On behalf of Hopkinton Middle School, please accept the following checks totaling \$375.00 to be deposited into the Middle School Gift Account #1239 for "The Sky's the Limit" Courtyard Project.

Marilyn J. Palmer	\$125.00
87 Main Street	
Hopkinton, MA 01748	

Timothy Kildruff	\$125.00
45 Forest Lane	
Hopkinton, MA 01748	

Blake/Kathleen Karpe	\$125.00
27 Kimball Road	
Hopkinton, MA 01748	

