

# HOPKINTON SCHOOL COMMITTEE

Thursday, July 9, 2015

Special Meeting/Summer Session 6:00 PM

Central Office Conference Room

## MINUTES

School Committee Chair Ellen Scordino opened the regular meeting at 7:03 PM with the following present:

### Members:

Ms. Ellen Scordino, Chair  
Ms. Lori Nickerson, Vice Chair  
Ms. Kelly Knight, Member  
Mr. Jonathan Graziano, Member  
Ms. Jean Bertschmann, Member

### Also Present:

Dr. Cathy MacLeod, Superintendent  
Mr. Ralph Dumas, Director of Finance

## I. Pledge of Allegiance

## II. Reports and New Business

### A. 6:00 – 6:30: **FY15 Financial Update** – Mr. Dumas

- Expense Transfer for School Lunch [action required]
  - Mr Dumas reviewed the necessary expense transfer to cover unpaid school lunch debts. The account is not allowed to end the year in the negative.

Motion: Move to transfer \$5,391.50 from the School Lunch Revolver to the Operating Budget was made by Mr. Graziano, seconded by Ms. Nickerson.

Vote: Favor: 5

Oppose: 0

Abstain: 0

Absent: 0

### B. 6:30 – 7:00: **Budget Cycle Discussion**

Dr. MacLeod reviewed her proposed budget schedule for FY 17. There was general consensus approval from the Committee with the schedule proposed.

### C. 7:00 – 7:15: **2015-2016 SC Meeting Dates and Location Discussion**

Dr. MacLeod proposed the School Committee meeting calendar for 2016-17. The Committee shared potential conflicts and adjustments were made with the Committee approving the calendar.

### D. 7:15 – 8:15: **Various Policies**

The Committee reviewed several policies for the first time:

- Athletics JJI
- Remote Participation Policy (Town Policy)
- School Admissions and Residency Requirements
- Home Education
- Student Attendance
- Homeless Education Assistance Act Policy

- Parental Notification Relative to Sex Education
- Vehicle Policy

Committee members provided thoughts and edits related to these policies for consideration on a future reading. No actions were taken on the policies.

**E. 8:15 – 8:45: Determine Liaison Roles and Working Norms – Ms. Scordino**

The Committee discussed and identified interest in liaison roles. Working norms were reviewed with no changes.

**F. 8:45 – 8:55: SPEAC Liaison Report - Lori Nickerson**

Ms. Nickerson updated the Committee on recent meetings of the SEPAC.

**G. 8:55 – 9:15: Superintendent Goals – Dr. MacLeod**

Dr. MacLeod reviewed the first draft of her goals for the 2016-17 school year. Committee members provided feedback for the second review in September.

**H. 9:15 – 9:35: School Calendar Advisory Committee – Dr. MacLeod**

Dr. MacLeod updated the Committee on the progress of the Calendar Advisory Committee including a draft of their initial report. The Committee expressed interest in having the Calendar Committee provide a report to the School Committee in September at a televised meeting.

**I. 9:35 – 9:40: Capital Article Warrant #15-076 in the amount of \$8,370.00 - Mr. Dumas [action required]**

Motion: Move to approve the payment of Warrant #15-076 in the amount of \$8,370.00 to the vendor as outlined in the warrant was made by Mr. Graziano, seconded by Ms. Nickerson.

Vote: Favor: 5                      Oppose: 0                      Abstain: 0                      Absent: 0

**J. 9:40 – 9:45: High School Bleacher Repair Contract Award [action required]**

Motion: Move to award the High School Bleacher Repair Contract Award to the vendor as outlined in the agenda materials was made by Mr. Graziano, seconded by Ms. Nickerson.

Vote: Favor: 5                      Oppose: 0                      Abstain: 0                      Absent: 0

**III. Items by Consensus: 9:45**

- The Superintendent recommends the School Committee vote to approve the Operating Budget & Other Funds Warrant #15-071 in the amount of \$536,945.26.
- The Superintendent recommends the School Committee vote to approve the Special Education Pre-paid Tuitions Warrant #15-077 in the amount of \$255,988.64.
- The Superintendent recommends the School Committee vote to approve the Elmwood School Student Activities Warrant #15-072 in the amount of \$3,052.59.
- The Superintendent recommends the School Committee vote to approve the Hopkins School Student Activities Warrant #15-073 in the amount of \$1,950.00.
- The Superintendent recommends the School Committee vote to approve the Middle School Student Activities Warrant #15-074 in the amount of \$22,654.50.

- F. The Superintendent recommends the School Committee vote to approve the High School Student Activities Warrant #15-075 in the amount of \$63,447.05.
- G. The Superintendent recommends the School Committee vote to approve the minutes of the regular School Committee meeting of March 19, 2015 as amended and indicated in the agenda materials.
- H. The Superintendent recommends the School Committee vote to approve the minutes of the School Committee Special meeting of June 10, 2015 as indicated in the agenda materials.
- I. The Superintendent recommends the School Committee vote to accept a gift in the amount of \$7,340.00 from P.J. Guarino, Maura McNamara TTEE as indicated in the agenda materials.
- J. The Superintendent recommends the School Committee vote to accept a gift of one portable bleacher valued at \$2,227.00 from the Hopkinton Moms Group as indicated in the agenda materials
- K. The Superintendent recommends the School Committee vote to approve \$5,048.56 from the "The Sky's the Limit" fundraiser be placed in the Middle School Gift Account as indicated in the agenda materials.

Motion: Move to approve the Items by Consensus made by Mr. Graziano, seconded by Ms. Nickerson.

Vote: Favor: 5                  Oppose: 0                  Abstain: 0                  Absent: 0

IV. Adjournment

Motion: Move to adjourn made by Mr. Graziano, seconded by Ms. Nickerson.

Vote: Favor: 5                  Oppose: 0                  Abstain: 0                  Absent: 0

Respectfully submitted,




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Ellen Scordino, Chair  
Lori Nickerson, Vice Chair