

HOPKINTON SCHOOL COMMITTEE
Thursday, June 11, 2015
Regular Meeting 7:00 PM
Middle School Library
MINUTES

School Committee Chair Ellen Scordino opened the regular meeting at 7:00 PM with the following present:

Members:

Ms. Ellen Scordino, Chair
Ms. Lori Nickerson, Vice Chair
Ms. Kelly Knight, Member
Mr. Jonathan Graziano, Member (absent)
Ms. Jean Bertschmann, Member

Also Present:

Dr. Cathy MacLeod, Superintendent
Mr. Robert Berlo, Assistant Superintendent

I. Call to Order

II. Pledge of Allegiance

III. Public Comments: None at this meeting

IV. Reports to the School Committee

- A. High School Student Advisory Council Representative – None at this meeting
- B. Superintendent’s Report (taken out of order, after V. A.)
- The Calendar Advisory Group (CAG) met last night and four goals were identified by the group. One goal is to gather additional information from the community via a survey. A sub-committee was formed by the CAG to draft a survey, and School Committee members were asked to send questions for inclusion to Dr. MacLeod or Ms. Bertschmann.
 - MSBA – A letter was received from the Massachusetts School Building Authority (MSBA) confirming that they have approved the Town of Hopkinton to proceed into the schematic phase of the new elementary school process. Additional information needed by the MSBA by June 30 includes an updated educational plan, updated space summary, further developed floor plans, and further developed site plans. The Public Forum scheduled for Monday, June 15, 2015 will include a joint presentation by the architect and the school department.
 - HEF Grant Awards – The four grants given by the Hopkinton Education Foundation were reviewed by Dr. MacLeod and appreciation was expressed to the HEF for these grants and their support of the schools.
- C. School Committee Chair Report – The Underclass Awards were given this morning; the HTA will hold a dinner tomorrow night for retiring teachers; and Director of Student Services Marijane Hackett’s retirement dinner was held tonight.

V. New Business

- A. Senior Class Gift of \$4,049 for Mosaic and “Keep Smilin” Abbie Foundation (taken out of order, after III.) – Dr. Macleod introduced two recent HHS graduates who presented information about the Senior Class Gift. The first part of the gift was given to the “Keep Smilin” Abbie Foundation which was established in memoriam of HHS student Abbie Benford. The second part of the gift was given to the fund for the mural of the female runners who participated in the Boston Marathon. This mural is across from the mural of the male runners.

B. Elementary and Preschool School Improvement Plans:

- Center School and Preschool - Principal Lauren Dubeau presented three goals for Center School: 1) Academic achievement: student growth, 2) Researched-based practices in instruction, and 3) Respectful learning environments. Ms. Dubeau explained that while the PreSchool and Center School have their own separate goals, it is important that the goals align. Three goals were identified for the PreSchool: 1) High quality programming, 2) Aligned curriculum, and 3) Instructional assessment.
- Elmwood School – Principal David Ljungberg indentified two goals for Elmwood School for the 2015-2016 school year 1) Assessing writing by using mastery learning targets, and 2) Improving assessment practices.
- Hopkins School – Principal Timothy Kearnan presented the School Improvement Plan for the 2015-2016 school year. Three goals are targeted for Hopkins School: 1) Improving assessment practices, 2) Improving outcomes for all, and 3) Improving social-emotional health of Hopkins students.

School Committee members asked clarifying comments and offered comments. Ms. Bertschmann requested that progress made toward the previous year’s goals be included in the Improvement Plans.

Dr. MacLeod stressed the importance of collaboration between the elementary schools to aid students in their transitions from one school to another, and the visual of having the three elementary principals at the table together is a good reminder of the collaboration that regularly takes place.

C. Vote to Ratify DDM MOU 1:14: Ms. Scordino reported that the Committee voted to approve the Memorandum of Understanding between the Hopkinton School Committee and the Hopkinton Teachers Association in an Executive Session held on May 28, 2015. A repeat vote is required in open session.

On a motion made by Ms. Bertschmann, seconded by Ms. Nickerson, the School Committee voted to ratify the Memorandum of Understanding between the Hopkinton School Committee and the Hopkinton Teachers Association as it relates to district determined measures.

Ellen Scordino, Chair	- yes
Lori Nickerson, Vice Chair	- yes
Kelly Knight, Member	- yes
Jonathan Graziano, Member	- absent
Jean Bertschmann, Member	- yes

VI. Old Business

A. School Committee Policy *IMDC* Religious Holidays – Dr. MacLeod stated that the policy was sent out via listserv again. One grammatical correction was received. The form to be used to notify the teacher when a student will miss school for a religious holiday was discussed. School Committee members suggested several changes to the form and the section of the policy that addresses the use of the form.

On a motion made by Ms. Bertschmann, seconded by Ms. Nickerson, the School Committee voted to approve School Committee Policy *IMDC* Religious Holidays as amended.

Vote: Favor: 4 Oppose: 0 Abstain: 0 Absent: 1 (Graziano)

B. Notice of Intent to Enter Into a Successor Agreement with the Superintendent – Ms. Scordino noted that a vote was taken during the Executive Session held on May 28, 2015, and sought a repeat of the motion in open session.

On a motion made by Ms. Nickerson, seconded by Ms. Knight, the School Committee voted to approve the Notice of Intent to Enter Into a Successor Agreement with the Superintendent

Ellen Scordino, Chair	- yes
Lori Nickerson, Vice Chair	- yes
Kelly Knight, Member	- yes
Jonathan Graziano, Member	- absent
Jean Bertschmann, Member	- yes

VII. Public Comments - None at this meeting

VIII. Items by Consensus:

- A. The Superintendent recommends the School Committee vote to approve the Operating Budget & Other Funds Warrant #15-063 in the amount of \$390,288.28.
- B. The Superintendent recommends the School Committee vote to approve the High School Student Activities Warrant #15-064 in the amount of \$56,296.55.
- C. The Superintendent recommends the School Committee vote to approve the minutes of the regular School Committee meeting of February 5, 2015 as indicated in the agenda materials.
- E. The Superintendent recommends the School Committee vote to approve the minutes of the regular School Committee meeting of April 2, 2015 as indicated in the agenda materials.
- F. The Superintendent recommends the School Committee vote to approve to accept a gift in the amount of \$5,000.00 from FIRST to be placed in the High School Gift Account to be used for Robotics as indicated in the agenda materials.
- G. The Superintendent recommends the School Committee vote to accept a gift in the amount of \$4,049.00 from the Senior Class of 2015 be placed in the High School Gift Account for the Mosaic and "Keep Smilin" Abbie Foundation as indicated in the agenda materials.

On a motion made by Ms. Bertschmann, seconded by Ms. Nickerson, the School Committee voted to approve items VIII. A, B, C, E, F, and G.

- D. The Superintendent recommends the School Committee vote to approve the minutes of the regular School Committee meeting of March 19, 2015 as indicated in the agenda materials.

Clarification of the vote taken on the 2015-2016 School Calendar is necessary. Ms. Scordino will make the changes and approval of these minutes will be added to the next meeting agenda.

IX. Adjournment

On a motion made by Ms. Nickerson, seconded by Ms. Knight, the School Committee voted to adjourn the meeting.

Vote: Favor: 4 Oppose: 0 Abstain: 0 Absent: 1 (Graziano)

The meeting was adjourned at 8:51 PM.

Respectfully submitted,

Ellen Scordino, Chair
Lori Nickerson, Vice Chair