

**HOPKINTON SCHOOL COMMITTEE
ATHLETIC FIELDS SUB-COMMITTEE
APPLICATIONS OPEN**

PRESS RELEASE: FOR IMMEDIATE RELEASE

The Hopkinton School Committee is seeking applications for participation in an Athletic Fields Sub-Committee. The purpose of the Sub-Committee is to facilitate the development of a proposed athletic field master plan and make recommendations to the School Committee for any new capital projects. This will be a public committee and operate subject to the Open Meeting Law.

In addition to members of the School Committee, school administration, and town committees, the School Committee is seeking members of the public to serve on the Sub-Committee who have the following skills and background:

- Member of the community with Communications/PR/Marketing/or Facilitator experience;
- Member of the community with athletic engineering and/or construction experience;
- Member of the community with experience in athletic facility administration;
- Member of the community knowledgeable in finance and capital projects; and
- Member of the community at large.

Athletic Fields Sub-Committee members must be available to participate in regular meetings for the duration of the project. The Athletic Fields Sub-Committee will be expected to make presentations of its progress and recommendations to the School Committee when requested.

Community members interested in serving on the Athletic Fields Sub-Committee should submit applications to the Dee King, Athletic Director, Hopkinton Public Schools, 90 Hayden Rowe Street, Hopkinton, MA 01748, for review and appointment by the School Committee. The deadline for applications is September 23, 2016. Applications are available online [by clicking here](#) , or by picking up a paper copy at the Superintendent's Office, 89 Hayden Rowe Street.

The specific tasks of the Athletic Fields Sub-Committee include:

- Identifying current outdoor athletic facility conditions and constraints for the Hopkinton Public Schools.
- Gathering input from stakeholder groups across the community regarding current and potential usage.
- Gathering comparison data from comparable communities.
- Engaging the community in a series of forums designed to raise awareness around current athletic fields conditions and constraints, and to solicit input regarding priorities for successful remediation or replacement, including the potential viability of turf fields.
- Feasibility Study Phase: In collaboration with the School Committee, evaluate initial Feasibility Study results, incorporate identified community priorities, and recommend the most cost-effective and programmatically appropriate preferred solution for the School Committee to submit to the Town for its consideration.

- Schematic Design Phase: Work with the team of professionals, the School Committee and the public to develop a robust schematic design of sufficient detail to establish the scope, budget and schedule for any proposed project.
- Funding the Project: Work with the School Committee to establish the project scope, budget, and schedule.
- Detailed Design Phase: Work with the School Committee to issue and evaluate the project RFP and recommend a construction firm to the School Committee for approval.
- Construction Phase: Oversee the construction work, including review of change orders.