

HOPKINTON SCHOOL COMMITTEE

Thursday, February 5, 2015

Regular Meeting 7:00 PM

Middle School Library

MINUTES

School Committee Chair Jonathan Graziano opened the regular meeting at 7:00 PM with the following present:

Members:

Mr. Jonathan Graziano, Chair
Ms. Ellen Scordino, Vice Chair
Ms. Jean Bertschmann, Member
Ms. Kelly Knight, Member
Ms. Lori Nickerson, Member

Also Present:

Dr. Cathy MacLeod, Superintendent
Mr. Robert Berlo, Assistant Superintendent

I. Pledge of Allegiance

II. Public Comments: None at this time.

III. Reports to the School Committee

- A. High School Student Advisory Council Representative – none at this meeting
- B. ACCEPT Collaborative: Marcia Berkowitz from the ACCEPT collaborative gave a presentation and offered an overview of the ACCEPT financials, programs and offerings. These programs are offered to the Hopkinton School District.
- C. TEC: Liz McGonagle from the TEC collaborative offered a presentation highlighting TEC’s programs and offerings. These programs are offered to the Hopkinton School District.
- D. Superintendent’s Report
 - Dr. MacLeod reported on a school bus accident that occurred earlier in the day. No injuries occurred and all school procedures and policies were followed. The narrowed streets from the snow fall are making passage of busses increasingly difficult.
 - Dr. MacLeod also notified the Committee that the School District’s Director of Student Services has given her notice and will not be renewing her contract in the coming year. Her last day will be June 25, 2015 giving the District time to find an appropriate new candidate.
- E. School Committee Chair Report – none this meeting
- F. ESBC: Mr. Graziano reported that the ESBC is moving forward with community forums. The next community forum is scheduled for March 7, 2015 at the Center School. The ESBC had reviewed site due diligence progress at its February 26 meeting and will include more detailed cost estimates going forward.

IV. New Business

- A. Grade 6 Nature's Classroom (November 17-November 20, 2015) – Dr. MacLeod asked Mr. Keller to the table to explain the change in location for nature’s classroom which will now be held in Charlton, MA. With the site change it is expected that more teachers will volunteer as chaperones so less Nature’s Classroom personnel will be necessary. The dates in the current Intent to Travel form are tentative, pending availability. The School Committee asked clarifying questions. Dr. MacLeod recommended approval.

On a motion made by Ms. Scordino, seconded by Ms. Knight, the School Committee voted to approve the Intent to Travel form for Nature’s Classroom, as indicated in the agenda materials.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

- B. Grade 8 Washington, D.C. (June 7-June 10, 2016) – Mr. Keller explained the nature of the Washington D.C. trip. The School Committee asked clarifying questions. Dr. MacLeod recommended approval.

On a motion made by Ms. Bertschmann, seconded by Ms. Nickerson, the School Committee voted to approve the Intent to Travel form for Grade 8’s Washington D.C. trip, as indicated in the agenda materials.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

- C. High School UNH Durham (March 26-March 27, 2015): Dr. MacLeod recommended approval of the High School Science Club field trip to UNH Durham.

On a motion made by Ms. Bertschmann, seconded by Ms. Nickerson, the School Committee voted to approve the Intent to Travel form for the High School UNH Durham trip, as indicated in the agenda materials.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

- D. Before and After School Program Recommendation: Dr. MacLeod explained the Request For Proposal (RFP) process for the before and after school program to be offered at the Hopkins and Elmwood Elementary Schools. Six RFPs were submitted, but only three (Kidsborough, Metrowest YMCA, and Springboard) met the minimum requirements of the RFP. Each of these three offerings was rated by a committee including the principals, Mr. Dumas, Mr. Berlo, and Dr. MacLeod. Springboard received the lowest rating due to tuition and experience with them in the 2014-2015 school year. Between Kidsborough and the YMCA, the YMCA received the highest rating. As a result the YMCA was the recommended program.

Representatives from the YMCA were invited to the table and the School Committee asked clarifying questions.

Before taking action on whether the School Committee would approve Dr. MacLeod entering into a contract with the YMCA, Ms. Scordino requested that the vote be moved after the public comment (VI, on the agenda). With no objection, the vote on this item was held.

On a motion made by Ms. Bertschmann, seconded by Ms. Nickerson, the School Committee voted to approve Dr. MacLeod entering into a contract for a before and after school program with the YMCA.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

- E. Capital Article Warrant #15-042 in the amount of \$28,540.53.

On a motion made by Ms. Bertschmann, seconded by Ms. Nickerson, the School Committee voted to approve the Capital Article Warrant #15-042 in the amount of \$28,540.53.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

V. Old Business

- A. School Committee Policy: Finance Policy Revolving Accounts *JJD* – no action was taken on this item and it was deferred to the February 12, 2015 meeting by general consensus.

VI. Public Comments:

Comments were made in support of the programs offered by Kidsborough and clarifying questions were asked regarding the RFP process.

VII. Items by Consensus:

- A. The Superintendent recommends the School Committee vote to approve the Operating Budget & Other Funds Warrant #15-039 in the amount of \$353,699.43.
- B. The Superintendent recommends the School Committee vote to approve the High School Student Activities Warrant #15-040 in the amount of \$8,580.82
- C. The Superintendent recommends the School Committee vote to approve the Elmwood School Student Activities Warrant #15-041 in the amount of \$2,448.00.
- D. The Superintendent recommends the School Committee vote to approve the minutes of the School Committee Special Meeting of December 11, 2014 as indicated in the agenda materials.
- E. The Superintendent recommends the School Committee vote to approve \$989.10 from the “Box Tops for Education” program, \$680.00 from the HPTA “Spirit Wear” fundraiser, and \$4,914.10 from the HPTA “Meadow Farms” fundraiser be placed in the Hopkins School Gift Account as indicated in the agenda materials.
- F. The Superintendent recommends the School Committee vote to approve \$5,500.00 from the “The Sky’s the Limit” fundraiser be placed in the Middle School Gift Account as indicated in the agenda materials.

G. The Superintendent recommends the School Committee vote to accept a gift in the amount of \$1,000.00 from the York Family to be placed in the Middle Gift Account as indicated in the agenda materials.

On a motion made by Ms. Bertschmann, seconded by Ms. Scordino, the School Committee voted to approve items VII. A – G.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

VIII. Adjournment

On a motion made by Ms. Bertschmann, seconded by Ms. Scordino, the School Committee voted to adjourn the meeting.

Vote: Favor: 5 Oppose: 0 Abstain: 0 Absent: 0

The meeting was adjourned at 10:10 PM.

Respectfully submitted,

Jonathan Graziano, Chair
Ellen Scordino, Vice Chair