

Hopkinton Public Schools

An Equal Opportunity Employer



NOTICE OF ANTICIPATED VACANCIES

Job Posting # 18-HS

Opening Date: May 9, 2018

Closing Date: Open Until Filled

TITLE: Anticipated High School Stipend Positions
TYPE OF POSITION: Part-time, 2018-2019 school year
LOCATION: High School, Hopkinton, Massachusetts
AREA OF CONSIDERATION: All qualified candidates

District Subject Matter Leaders/Coordinators

Art Department SML (K-12)	\$5,500
English Language Learner Coordinator (K-12)	\$7,000
Foreign Language Department SML (K-12)	\$5,500
Guidance Department SML (9-12)	\$5,500
Music Department SML (K-12)	\$5,500
Technology/Engineering SML (K-12)	\$5,500
Technology Integration SML (K-12)	\$5,500
Wellness Department SML (K-12)	\$5,500

International Student Coordinator	\$2,500
Investment Club Advisor	\$500
Jazz Club Advisor	\$500
Jazz Ensemble Advisor	\$1,500
Key Club Advisor	\$500
Literary Magazine Advisor	\$500
Make a Wish Club Advisor	\$500
Math Competition Advisor	\$1,000
MCAS Curricular Coordinator	\$1,500
Men's Chorus Advisor	\$500
Mentors	\$500

OR two (2) compensatory days**

OR two (2) incremental credits

High School

Active Minds Club Advisor	\$500
Advanced Placement (AP) Coordinator	\$2,000
Advisory Coordinator	\$2,500
Art Club Advisor	\$500
Art Reach Club Advisor	\$500
Arts Magazine Advisor	\$500
Badminton Club Advisor	\$500
Band Director	\$3,000
Be Free Club Advisor	\$500
Best Buddies Advisor	\$1,000
Book Club Advisor	\$500
Business Professionals Club Advisor	\$800
Chaperone: Domestic Overnight Event	\$75/night
Chess Club Advisor	\$500
Chinese Club Advisor	\$500
Choral Director	\$1,250
Class Advisor-Senior Class	\$3,000
Class Advisor-Junior Class	\$2,500
Class Advisor-Sophomore Class	\$2,000
Class Advisor-Freshman Class	\$2,000
Clay Club Advisor	\$500
Comic Book/Graphic Novel Club Advisor	\$500
Community Service Club Advisor	\$500
Debate Team Advisor	\$500
Diversity Club Advisor	\$500
Environmental Club Advisor	\$500
Event Manager/Game Administrator	\$4,500
Fall Musical-Stage Director	\$4,500
Fall Musical-Choreographer	\$1,000
Fall Musical-Music Director	\$3,000
Fall Musical-Orchestra Director	\$2,000
Fall Musical-Piano Musician	\$30/hr.
Fall Musical-Pit Musician	\$25/hr.
Fashion Club Advisor	\$500
Fitness Center Coordinator	\$5,000
Fitness Center Coordinator-Morning	\$250
Fitness Club Advisor	\$500
French Club Advisor	\$500
Game Club Advisor	\$500
Gay Straight Alliance Advisor	\$500
Girls that Code Club Advisor	\$500
HHS-TV Club Advisor	\$500
Hillers Helping Hands Club Advisor	\$500
History Club Advisor	\$500
Honors Exhibition Advisor	\$500

Mind and Brain Club Advisor	\$500
MIT Launch Club Advisor	\$500
Mock Trial Advisor	\$1,000
Model UN Club Advisor	\$1,000
National Honor Society Advisor	\$1,000
Newspaper Advisor	\$1,000
Noteworthy Club Advisor	\$500
Peer Leader Advisor	\$1,000
Peer Tutoring Advisor	\$500
Philosophy Club Advisor	\$500
Photography Club Advisor	\$500
Plato Club Advisor	\$500
Project of the Month Club Advisor	\$500
PSAT/PreACT Test Coordinator	\$750
PSAT/PreACT Proctor(s)-Standard Test Time	\$250
PSAT/PreACT Proctor(s)-Extended Test Time	\$325
Red Cross Club Advisor	\$500
Robotics Club Advisor	\$2,000
SADD Club Advisor	\$500
Sailing Club Advisor	\$500
Science Fair Coordinator	\$1,000
Science Fair Assistant (3)	\$800
Science Olympiad Advisor	\$500
Senior Project Advisor/Coordinator	\$2,500
Sign Language Club Advisor	\$500
Skate Park Club Advisor	\$500
Spartan Club Advisor	\$500
Spanish Club Advisor	\$500
SpEd Team Chair	\$5,000
Speech Club Advisor	\$500
Spring Production Advisor	\$1,500
Stagecraft Club Advisor	\$1,000
STOP Club Advisor	\$500
Student Ambassador Coordinator	\$2,500
Student Council Advisor	\$2,000
Subject Matter Leaders (6)	\$5,500
Swift Coding Club Advisor	\$500
Ultimate Frisbee Club Advisor	\$500
UNITE Advisor	\$1,500
Winter Production Advisor	\$2,500
Women in STEM Club Advisor	\$500
Yearbook Club Advisor (2)	\$2,500

APPLICATION PROCEDURE

1. Current employees of the school system may apply by submitting a letter to hpsjobs@hopkinton.k12.ma.us, indicating the specific position of interest. Send a duplicate letter to the building principal. The letter should outline skills, training, and experience relative to the position.
2. Other applicants should obtain a Hopkinton Public Schools application for employment (available at the address below, and on our web site at: <http://www.hopkinton.k12.ma.us>), which should include the contact information for at least three professional references, and be accompanied by:
 - a. a letter of interest, specifying the position for which you are applying;
 - b. a resume providing related work experience;
 - c. copies of licensure, if applicable; and
 - d. college transcripts

Submit the above required information to: hpsjobs@hopkinton.k12.ma.us **Please note:** this address is for application materials only. *E-mail is our preferred method of application*, however, if you wish to apply by mail, please send the required items to:

Human Resources (Job Vacancy #18-HS)
Hopkinton Public Schools
89 Hayden Rowe
Hopkinton, MA 01748

Incomplete submissions will not be considered.

The Hopkinton Public School System does not discriminate on the basis of race, color, religion, national origin, age, gender, gender identification, sexual orientation, genetic information, or disability in admission to, access to, employment in, or treatment in its programs and activities. The Hopkinton Public School district is an equal opportunity employer, committed to diversity in our workplace. The school system's educational philosophy and personnel goals, including the goal of equal employment opportunity, will be considered in filling all positions.