

Hopkinton Public Schools

An Equal Opportunity Employer



NOTICE OF ANTICIPATED VACANCIES

Job Posting # 18-ESYS

Opening Date: Friday, April 27, 2018

Closing Date: Friday, May 28, 2018

TITLE: Extended School Year (ESY) Staff
TYPE OF POSITION: Temporary; July 2nd through August 9th, as below
Mandatory ESY Staff Meeting: Monday, July 2nd, 8:30 am – 11:30 am

LOCATION: District, Hopkinton, Massachusetts

AREA OF CONSIDERATION: All qualified candidates

Hopkinton Public Schools anticipates needing qualified, licensed, and certified personnel to fulfill the duties of summer programming for students who require an extended school year. The summer programs run between July 3rd and August 9th, 2018, as follows:

	Program Type	Grades	Program Dates	Program Times	Program Days	Location
5-WEEK PROGRAMS:						
A	ESY Moderate	Pre-K	July 2 nd – Aug 2 nd	8:30-10:30 AM	Tue, Wed, Thu	Elmwood
B	ESY Moderate	1-5	July 2 nd – Aug 2 nd	9:00 AM-12:00 PM	Tue, Wed, Thu	Hopkins
C	ESY Moderate	6-12	July 2 nd – Aug 2 nd	8:00-11:00 AM	Tue, Wed, Thu	High School
6-WEEK PROGRAMS:						
D	ESY Intensive	Pre-K	July 2 nd – Aug 9 th	8:30 AM-12:30 PM	Mon, Tue, Wed, Thu	Elmwood
E	ESY Intensive	1-5	July 2 nd – Aug 9 th	9:00 AM-1:00 PM	Mon, Tue, Wed, Thu	Hopkins
F	ESY Intensive	6-12	July 2 nd – Aug 9 th	8:00 AM-12:00 PM	Mon, Tue, Wed, Thu	High School
G	Life Skills	Ages 18-22	July 2 nd – Aug 9 th	9:00 AM-2:00 PM*	Mon, Tue, Wed, Thu	High School /Job Sites

* *Life Skills program times may change, dependent upon student job schedules.*

For each individual program type, the following positions may be filled, based on the needs of the enrolled students:

- Special Education Teacher
- Paraprofessional
- Paraprofessional w/ABA – Current paraprofessionals with ABA will be notified by April 1st if the student(s) he/she is assigned to will be attending the ESY program. If so, per your agreement, *Article 15-Work Year and Hours*, you will be expected to work the ESY program.
- Occupational Therapist
- Speech & Language Pathologist
- Physical Therapist

Program-wide, the following position may be filled:

- Nurse
- BCBA
- Reading Specialist(s)

DUTIES

Hours and duties are dependent upon the specific program to which assigned (see above). The Extended School Year (ESY) Staff report to the ESY Coordinator and the Director of Student Services.

QUALIFICATIONS

To be considered for this position, candidates must have the following:

1. Licensed, or eligible for licensure in assigned grade by the Massachusetts Department of Elementary & Secondary Education, where applicable;
2. Meets all Massachusetts Department of Education standards for *Highly Qualified Teacher*, where applicable;
3. Certified and/or experienced working with students with special needs and behavioral interventions and approaches such as ABA, where applicable;
4. Bachelor's Degree, Master's preferred, from an accredited college or university, in a related field, where applicable;
5. Ability to communicate clearly and effectively, both orally and in writing, to children and adults;
6. Commitment to remain current in content knowledge and teaching strategies;
7. Demonstrated experience in working with students with special needs;
8. Such alternatives to the above qualifications as the Director of Student Services and/or the Superintendent may find appropriate and in conformity with state certification requirements.

APPLICATION PROCEDURE

To be considered for this vacancy, please reference job posting #18-ESYS and your last name in the subject line, and submit:

1. Cover letter, **which should include the particular program(s) for which you are applying (A, B, C, D, E, F, or G)**;
2. Resume, which should contain applicable license/certification information; and
3. The contact information for three professional references.

Current Hopkinton Public School employees need only submit a letter of interest, indicating, "*Extended School Year Staff*" in the subject line. The letter should outline skills, training, and experience relative to the position for which applying, and **should include the particular program(s) for which you are applying (A, B, C, D, E, F, or G)**.

Submit the above required information to: hpsjobs@hopkinton.k12.ma.us ***Please note:*** this address is for application materials only. *E-mail is our preferred method of application*, however, if you wish to apply by mail, please send the required items to:

Hopkinton Public Schools
Human Resources (Job Vacancy #18-ESYS)
89 Hayden Rowe
Hopkinton, MA 01748

Incomplete submissions will not be considered.

The Hopkinton Public School System does not discriminate on the basis of race, color, religion, national origin, age, gender, gender identification, sexual orientation, genetic information, or disability in admission to, access to, employment in, or treatment in its programs and activities. The Hopkinton Public School district is an equal opportunity employer, committed to diversity in our workplace. The school system's educational philosophy and personnel goals, including the goal of equal employment opportunity, will be considered in filling all positions.