

Hopkinton Public Schools
An Equal Opportunity Employer



NOTICE OF ANTICIPATED VACANCIES

Job Posting # 18-ES

Opening Date: May 9, 2018

Closing Date: Open Until Filled

TITLE: Anticipated Elementary Stipend Positions
TYPE OF POSITION: Part-time, 2018-2019 school year
LOCATION: Preschool & Elementary Schools, Hopkinton, Massachusetts
AREA OF CONSIDERATION: All qualified candidates

District Subject Matter Leaders/Coordinators

Art Department SML (K-12)	\$5,500
English Language Learner Coordinator (K-12)	\$7,000
Foreign Language Department SML (K-12)	\$5,500
Guidance Department SML (9-12)	\$5,500
Music Department SML (K-12)	\$5,500
Technology/Engineering SML (K-12)	\$5,500
Technology Integration SML (K-12)	\$5,500
Wellness Department SML (K-12)	\$5,500

Pre-school Coordinator	\$3,500
SpEd Team Chair (.5 FTE)	\$2,500

Elementary

Bridges Program Facilitator: Elmwood (2)	\$175
Curriculum Teacher Leader (18)	\$3,000
Environmental Club Advisor: Elmwood	\$175
Mentors	\$500

OR two (2) compensatory days**

OR two (2) incremental credits

Pre-School

Mentors	\$500
OR two (2) compensatory days**	
OR two (2) incremental credits	

Piano Accompanist	\$25/hr.
SpEd Team Chair (.5 FTE) (3)	\$2,500
SpEd Team Chair-Out of District (.5 FTE)	\$2,500

APPLICATION PROCEDURE

1. Current employees of the school system may apply by submitting a letter to hpsjobs@hopkinton.k12.ma.us, indicating the specific position of interest. Send a duplicate letter to the building principal. The letter should outline skills, training, and experience relative to the position.
2. Other applicants should obtain a Hopkinton Public Schools application for employment (available at the address below, and on our web site at: <http://www.hopkinton.k12.ma.us>), which should include the contact information for at least three professional references, and be accompanied by:
 - a. a letter of interest, specifying the position for which you are applying;
 - b. a resume providing related work experience;
 - c. copies of licensure, if applicable; and
 - d. college transcripts

Submit the above required information to: hpsjobs@hopkinton.k12.ma.us **Please note:** this address is for application materials only. *E-mail is our preferred method of application*, however, if you wish to apply by mail, please send the required items to:

Human Resources (Job Vacancy #18-ES)
Hopkinton Public Schools
89 Hayden Rowe
Hopkinton, MA 01748

Incomplete submissions will not be considered.

The Hopkinton Public School System does not discriminate on the basis of race, color, religion, national origin, age, gender, gender identification, sexual orientation, genetic information, or disability in admission to, access to, employment in, or treatment in its programs and activities. The Hopkinton Public School district is an equal opportunity employer, committed to diversity in our workplace. The school system's educational philosophy and personnel goals, including the goal of equal employment opportunity, will be considered in filling all positions.