



Center Elementary School Project

Hopkinton Elementary School Building Committee

89 Hayden Rowe Street
Hopkinton, MA 01748

Meeting Minutes

Hopkinton Elementary School Building Committee
November 1, 2010 7:00 PM
School Administration Bldg. Conference Room

In attendance:

Rebecca Robak, chair
Brian Main
Diana Beck
Todd Cestari
Tom Gaston
Jim Hervol
Joe Karner
Norman Khumalo
Jen Parson
Jack Phelan
Tom Towle
Andrew Wailgum

Also in attendance:

David Finney, Design Partnership
Dawn Guarriello, Design Partnership
Marie Adams, Mary Ann Thompson Architects

Chairwoman Rebecca Robak brought the meeting to order at 7:11PM.

Housekeeping:

- Andrew moved and Jim seconded a motion to approve two Action Copy invoices for a total of 170.40. The motion passed unanimously.

Brian reviewed a meeting that was conducted with town agencies to discuss the progress of the design efforts to date. Several suggestions that were made at the meeting were discussed, including:

- A suggestion that a sidewalk extending down Fruit St. to Wood St. be included.
- A suggestion that the field overlapping into the well area be moved.
- Improvements to the driveway to make it a subdivision road with more adequate room for queuing of cars during student drop off and pick up times.
- A suggestion to expand the parking capacity.

The group discussed each of these points; no specific action was taken.

Jack Phelan left the meeting at 7:40 pm. Jennifer Parson joined the meeting at 7:40 pm

Brian and Dave discussed a recent meeting with the MSBA, where it was recognized that the size of the designed facility to date (of more than 19,000) was 400 square feet above the MSBA criteria. We will continue to refine the design to see if it will fit in the envelope. It was also stipulated by the MSBA that a fully independent cost estimate would be required, not just a check estimate that had originally been anticipated by the committee. This additional cost was estimated at \$6000.00. Joe moved and Tom seconded a motion to approve the additional expenditure for the D.B. Jones firm to complete the full estimate. The motion passed unanimously.

Dave and Dawn then led the committee through a discussion of cost estimates and possible adjustments. Dawn discussed the MACHPS scorecard on environmental quality and sustainable options as they related to the design. The design to date appears to be likely to achieve the points necessary to receive some additional reimbursement from MSBA.

Marie discussed with the committee materials for the exterior application. The committee indicated its interest and asked for some further clarification of maintenance costs.

Jen moved and Joe seconded a motion to adjourn at 9:38PM. The motion passed unanimously.