Center Elementary School Project

Hopkinton Elementary School Building Committee
89 Hayden Rowe Street
Hopkinton, MA 01748

Meeting Minutes
Hopkinton Elementary School Building Committee
Hopkinton Middle School Library
September 13, 2010

In Attendance: Diane Beck, Todd Cestari, Brian Main, Jennifer Parson, Jack Phelan, Rebecca Robak, Andrew Wailgum,

Also in attendance:

David Finney, President, Design Partnership of Cambridge
Dawn Guarriello, Project Architect, Design Partnership of Cambridge
Marie Adams, Maryann Thompson Architects

Chairperson Rebecca Robak brought the meeting to order at 7:05 pm.

Brian Main informed the committee that the Massachusetts School Building Authority (MSBA) had granted an extension on the Feasibility Study agreement. The extension is until February 25, 2011, which is one month beyond the January MSBA Board meeting date, the meeting in which we hope to gain approval of our plans.

Brian Main distributed the Owner's Project Manager (OPM) report. This report, which is submitted to the MSBA on a monthly basis, will be distributed to the HESBC as well.

Dave Finney provided the committee with an update on the site development and building design work. The concerns about the new school encroaching upon the future discharge field for an expanded wastewater treatment facility are no longer valid. It has been determined that the field is no longer a viable discharge field because of the gravel mining that occurred since the study of the discharge field was originally done. It was also confirmed that the wastewater treatment facility on the Fruit Street site was designed to accommodate an elementary school with up to a 10,000 gallon/day discharge. Dave is estimating the school, as designed, would have about 7000 gallon/day discharge.

The placement of the road leading to the school was also discussed. The original Fruit Street Master Plan has a boulevard entrance to the entire Fruit St site, located near the DPW building. We are proposing a road leading to the school across from Victory Lane. An emergency access road can be built from the school site to the boulevard. Dave Finney led discussion on the parking options around the school.

The design of the school building was also discussed. Dave noted that the building is fitting nicely into the topography of the site. Although the school design had three floors, each floor has an outside exit and ramps have been used between elevations to make

passage between floor levels easier for children. The travel distance from the furthest classroom to the gymnasium was also discussed. Information was presented comparing these distances to travel distances at the other elementary schools in Hopkinton.

Jack Phelan motioned and Jennifer Parson seconded for Design Partnership to continue with the site and building concepts as presented to develop into a Schematic Design Plan Set. The motion passed unanimously.

Andrew Wailgum motioned and Jack Phelan seconded a motion to adjourn. The motion passed unanimously.

The meeting adjourned at 8:40 pm.