

**HOPKINTON SCHOOL COMMITTEE**  
**Thursday, February 3, 2011**  
**Regular Meeting 7:15**  
**Middle School Library**  
**AGENDA**

**I. Pledge of Allegiance**

**II. Executive Session**

**III. Recognitions/Presentations: 7:30**

- Hopkinton Education Foundation Winter Gala
- Scholastic Awards

**IV. Public Comments: 7:35**

**V. Reports to the School Committee**

- A. 7:35 – 8:05: School Committee Chair Update – Ms. Robak
- New Elementary School Building Project
  - Communication Plan Update
  - Districting Discussion

**VI. New Business**

- A. 8:05 – 8:10: DG Jones International Invoice(s) – Ms. Robak
- Invoice #2735A in the amount of \$9,500.00
  - Invoice #2735B in the amount of \$6,000.00
- B. 8:10 – 8:20: School Committee Policy: *JKAA* Physical Restraint of a Student – Dr. Colombo and Mrs. Bertschmann
- C. 8:20 – 8:30: School Committee Policy: *JIBC* Student Advisory Committee/Student Council Communication – Dr. Colombo and Mrs. Bertschmann
- D. 8:30 – 8:45: School Committee Policy: Discussion of Decommission the following policies: *ADA* Philosophy, *JLCCA* HIV/AIDS Attendance Policy, and *FE* Designer Selection Procedures – Dr. Colombo and Mrs. Bertschmann
- E. 8:45– 8:50: Approval of Memorandum of Understanding, HTA Unit C – Mr. Mick and Mr. de Mont

**VII. Old Business**

- A. 8:50 – 8:55: Superintendent Search – Mrs. Bertschmann
- B. 8:55 – 9:05: School Committee Policy: School Attendance *JEB* Requirements for School Attendance – Dr. Colombo and Mrs. Bertschmann (2<sup>nd</sup> reading)
- C. 9:05 – 9:15: School Committee Policy: School Attendance *GBEBC* Gifts to Employees and School Committee – Dr. Colombo and Mrs. Bertschmann (2<sup>nd</sup> reading)

**VIII. Items by Consensus: 9:15**

- A. The Superintendent recommends the School Committee vote to approve the transfer of budget(s) as indicated in the agenda materials.
- B. The Superintendent recommends the School Committee vote to approve the minutes of the School Committee working session of November 10, 2010 as indicated in the agenda materials.
- C. The Superintendent recommends the School Committee vote to approve the minutes of the School Committee working session of December 1, 2010 as indicated in the agenda materials.
- D. The Superintendent recommends the School Committee vote to approve the minutes of the regular School Committee meeting of December 2, 2010 as indicated in the agenda materials.
- E. The Superintendent recommends the School Committee vote to approve the minutes of the regular School Committee meeting of December 16, 2010 as indicated in the agenda materials.

**II. Executive Session**

**IX. Adjournment**

**X. Next Meetings**

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|---------------------------------------|---|
| Tuesday, February 8, 2011 @ 7:00 PM   | Town Hall, Room 215 – Joint Meeting     |
| Friday, February 11, 2011 @ 9:30 AM   | Senior Center – Public Forum            |
| Thursday, February 17, 2011 @ 7:30 PM | Middle School Library – Regular Meeting |

*The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

## *Guidelines for the Public*

***“All meetings of the School Committee, except Executive Sessions, shall be open to the Public”.***

### **School Committee Operational Goals**

The School Committee is responsible to the people for whose benefit the school system has been established. The Committee's current decisions will influence the course of education in our schools for years to come. The Committee and each of its members must look to the future and to the needs of all people more than the average citizen finds necessary. This requires a comprehensive perspective and long-range planning in addition to attention to immediate problems.

The School Committee's primary responsibility is to establish those purposes, programs, and procedures that will best produce the educational achievement needed by our students. The Committee is charged with accomplishing this while also being responsible for wise management of resources available to the school system. The Committee must fulfill these responsibilities by functioning primarily as a legislative body to formulate and adopt policy, by selecting an executive officer to implement policy, and by evaluating the results.

Massachusetts General Laws govern much of the operations and procedures of the school committee. The policies and guidelines contained herein offer greater guidance for the Hopkinton School Committee. (*Policy BA*)

### **Availability of Meeting Materials**

Copies of the agenda and any materials that are considered public information may be obtained through the Superintendent's office at a fair and reasonable cost per page. Citizens wishing to obtain an agenda prior to the scheduled meeting should do so before the close of business on the day of the meeting. (*Policy BE*)

For the public's convenience, agendas for regular meetings are generally posted on the school district's website before the date of the meeting. Key presentations are generally posted after the meeting and minutes are posted within a reasonable time frame after the school committee votes to approve them. The district website is [www.hopkinton.k12.ma.us](http://www.hopkinton.k12.ma.us).

### **Public Comment**

The School Committee welcomes citizens of the District to attend its meetings so that they may become better acquainted with the operations and programs of our local public schools.

If citizens would like to comment to the School Committee, they may do so by mail, email or phone at any time. Contact information is available through the Superintendent's Office.

In order for all citizens to have a chance to be heard and to ensure the ability of the Committee to conduct the district's business in an orderly manner, the committee will follow the rules as established in its policy BEDH, titled "Public Participation At Committee Meetings."

The Committee will welcome comments from the public at regular meetings on both agenda and non-agenda items during a public comment period specifically set on the agenda. (*Policy BEDH*)