

Hopkinton Public Schools
Busing Inquiry/Complaint/Route Change Request Form

Dear Parent/Guardian:

Please refer to School Committee policy EEA, Transportation of Students, available on the website, before submitting this form to the Transportation Coordinator (specific policy reference required). You may also request a copy of the policy from the Business Office at (508) 417-9360.

All information on this form must be complete and accurate to be able to respond to any inquiry, complaint, or route change request. Please return this form to the Business Office located at 89 Hayden Rowe Street, Hopkinton, MA 01748 Attention: Mary Ann Fitzpatrick, or by e-mail to transportation@hopkinton.k12.ma.us

Student Name: _____ School: _____

Current Bus #: _____ Please Circle: AM PM Both

Submitted by: _____ Address: _____

Telephone: Home: _____ Work: _____

Nature of Inquiry/Complaint/Bus Route Change Request:

Specific Policy Reference:

Office Use Only

Date Received:

Action Taken:

Notification Given:

This form must be used to change any pickup or drop off location.