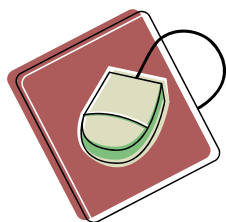


HPTA Extracurricular Program Information

Center, Elmwood, Hopkins and the Middle School (Grades 1-8)

Winter Session 2012



Use our online registration system to enroll your children in our popular, affordable and convenient extracurricular classes. Go to www.hptaonline.com and click on "Programs" > "Extracurricular Classes" on the top pull-down menu to begin. Registration is available on a first-come first-served basis at all schools. At the time of online registration you will be able to see how many spots are left in each class. Please see the following pages for the list of classes, dates and costs. Our system accepts payments by VISA, MasterCard and eCheck.

December 8 – December 15

Registration opens at 9:00 p.m. in the evening on December 8 Early Bird Registration

Discounted Rates for HPTA Members Only
(\$15 off each class, except 2-day workshops)

New members are welcome! You can sign up for membership online at the same time you sign up for extracurricular classes, so you won't miss out on the discount. Please note that during the last session, we received over 260 registrations within the first hour of Early Bird registration. Many classes fill quickly!



Online Extracurricular Registration Coordinator & Technical Support

Amy Ritterbusch
extracurricular@hptaonline.com
508.625.0467

Email/Phone Support Available
Dec 8: 9:00-11:00pm
Dec 9: After 7:00am

Friday, December 16 at 10:00 a.m. General Registration Begins

All Classes are Full Price (no discounts)
Open to Non-Members and Members

Friday, January 6 Last Day to Register for Extracurricular Classes

Week of January 17 Winter Session Classes Begin

Important Extracurricular Policies:

- All registrations requested after January 6 must be sent to extracurricular@hptaonline.com, are subject to a \$50 late fee, will be reviewed by January 10, and are not guaranteed placement.
- If the HPTA cancels a class due to low enrollment you will receive a full refund or you will have the option of switching to another open class.
- No other refunds given except for medical issues. Medical refunds will be determined on a case-by-case basis.
- Refunds will be given by check by January 31, 2012.
- Prompt pick-up is required for participation in HPTA extracurricular classes. On the first occasion of pick-up occurring 15 or more minutes late, a warning will be given. An additional late pick-up will result in the child being withdrawn from the class, without refund, and the child will not be permitted to register for the following session of extracurricular classes.
- Extracurricular Discipline Policy: All children are expected to cooperate with the instructors and other children. Any child who is considered disruptive may be asked to leave after a conference with parents. The HPTA reserves the right to cancel enrollment, with no refunds, at any time due to disruptive behavior as determined by the instructor and HPTA.
- Financial Assistance: A limited number of full and partial scholarships are available. To apply for financial assistance, please contact the principal at your child's school or Beth D'Alleva 508.435.7393 president@hptaonline.com by December 5 (before registration opens). All requests are strictly confidential.



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