

School Council Meeting Record

Meeting Date: November 12th, 2010

Persons Present: Jennifer Parson, Janeen Sheelan, Maureen Burns, Amy Denault, Tim Sanford, Alaina Ciaramicoli, Alexis Miller, Beth D'Alleva, Karen Niss

Absent: Michael Porter

Resigned:

Recorder: Alaina Ciaramicoli

Agenda Items	Key Discussion Points	Outcome(s)
1. Review of October minutes	<u>Main Points:</u> <ul style="list-style-type: none"> The council had all read through the minutes. 	<u>Decisions/Actions:</u> <ul style="list-style-type: none"> The council accepted the minutes of the October meeting.
2. Elect a Co-chair	<u>Main Points:</u> <ul style="list-style-type: none"> Council regulations require a co-chair. 	<u>Decisions/Actions:</u> <ul style="list-style-type: none"> Tim Sanford was nominated by Janeen Sheelan to act as co-chair and was voted as co-chair.
3. Purpose of School Council	<u>Main Points:</u> <ul style="list-style-type: none"> Jen Parson explained the role of the School Council 	<u>Decisions/Actions:</u> <ul style="list-style-type: none"> Jen Parson informed the council that Massachusetts general law has mandated requirements for a school council. School Council acts as an advisory body that reviews the school's budget and School Improvement Plan. Jen Parson informed the council that members may not go beyond an advisory role or have a personal agenda.
4. Budget	<u>Main Points</u> <ul style="list-style-type: none"> Jen Parson updated the council about the upcoming year's budget. 	<ul style="list-style-type: none"> Jen Parson informed the council that she has already submitted the 2011-2012 budget. She will be meeting with the superintendent and financial director to discuss her projections. The budget does not include any new initiatives and will be similar this year's current budget depending on personelle and class size projection.
5. New School	<u>Main Points</u>	<ul style="list-style-type: none"> The building committee meets

	<ul style="list-style-type: none"> Jen Parson updated the council on the plans for the new school. 	<p>every other week with the architects to discuss plans.</p> <ul style="list-style-type: none"> The building committee is working to inform the public and community about why Center School is not an option for housing students going forward. Four reporters came to the building to tour the school and look into the educational, facility and site issues that teachers and students are facing at Center School. Beth D’Alleva discussed the importance of using media outlets to help residents understand that the new school is not a given and that it needs to be voted on. Alexis Miller informed the council that parent groups were circulating the article that was written regarding Center School’s current state.
<p>6. School Improvement Plan</p>	<p><u>Main Points:</u></p> <ul style="list-style-type: none"> Jen Parson summarized what the School Improvement Plan is and the goals for the 2010-2011 school year. 	<p><u>Decisions/Actions:</u></p> <ul style="list-style-type: none"> Jen Parson explained Response to Intervention and how it is being put into action at our school. We have started using the DIBELS literacy assessment 3x a year. Teachers will be looking at student scores based on the Massachusetts norms as opposed to the country’s norms. Jen Parson also discussed the 3x a year Math Assessment that was created by our Math tutor Viky Salanda and classroom teachers. Tim Sanford updated the council on the Math goals that his PLC group has been working on. Tim’s group is making kits for interventions that go along with each Everyday Math unit.

		<ul style="list-style-type: none"> • Amy Denault discussed how her PLC group is working on creating materials for each math skill. The materials will include packets or games that are user friendly. • Alaina Ciaramicoli discussed how the Kindergarten teachers are working on literacy skills such as the alphabetic principle and letter identification. The Kindergarten teachers are working to make their goals more specific and creating games and packets to send home. • Jen Parson discussed the Intervention Handbook that the Center School staff has started to create. The top 10 learning hurdles that Kindergarten and First Grade teachers are facing will be accompanied with research based strategies for teacher use. Center School received a grant to have Dr. Jerome Schultz come to school and observe students as well as present to staff about strategies to assist students with attention difficulties.
7. Agenda planning for the next meeting	<u>Main Points:</u> <ul style="list-style-type: none"> • School Improvement Plan (Curriculum Development and Full Day Kindergarten Goal) • Budget • New School Update • Update on the playground 	<u>Decisions/Actions:</u> <ul style="list-style-type: none"> • <u>Next mtg.: December 10th</u> • <u>7:45a.m. Center School</u>
8. Meeting is adjourned	<u>Main Points:</u> <ul style="list-style-type: none"> • Tim Sanford motioned for the meeting to be adjourned. 	<u>Decisions/Actions:</u>